

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING THE ACCEPTANCE UPON AWARD OF UP TO \$2,202,537 IN COMMUNITY SERVICES BLOCK GRANT FUNDS FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS TO SUPPORT PROGRAMS THAT PROMOTE FINANCIAL SELF-SUFFICIENCY FOR THE PERIOD JANUARY 1, 2025, THROUGH DECEMBER 31, 2025; AUTHORIZING A BUDGET, PERSONNEL COMPLEMENT, AND REVISIONS TO THE COMMUNITY ACTION ADVISORY BOARD BY-LAWS.**

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**WHEREAS**, the City of San Antonio Department of Human Services (DHS), the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program (CAP) since 1979; and

**WHEREAS**, the primary purpose of the CAP is to transition individuals and families out of poverty and provide safety net assistance, including utility, rental and tuition, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; and

**WHEREAS**, the City of San Antonio Community Action Advisory Board acts in an advisory capacity regarding implementation of CAP; and

**WHEREAS**, the Texas Department of Housing and Community Affairs notified DHS of the availability of up to \$2,202,537 for FY 2025; and

**WHEREAS**, the Executive Leadership Team approved acceptance of the grant on October 28, 2024; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Acceptance upon award of up to \$2,202,537 in Community Services Block Grant (CSBG) funds from the Texas Department of Housing and Community Affairs (TDHCA) to support programs that promote financial self-sufficiency for the period January 1, 2025, through December 31, 2025, is approved. A copy of the Program Year 2025 Community Action Plan & Budget is on file with the DHS.

**SECTION 2.** The initiation, negotiation, and execution of any and all necessary documents to effectuate the acceptance of this grant, and to execute amendments pertaining to the grant contract when approved by TDHCA, to include a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters

of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; (g) one-time equipment purchases or defined program services; and h) changes in regulations; is approved.

**SECTION 3.** Revisions to the Community Action Board Bylaws, attached hereto and incorporated herein for all purposes as **Attachment I**, are approved.

**SECTION 4.** Should funding be awarded, upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount not to exceed \$2,202,537 will be appropriated in said fund. The budget, which is attached and incorporated here for all purposes as **Attachment II**, is approved and adopted for entry in the City books.

**SECTION 5.** The personnel complement of twenty-four (24) positions, which is attached and incorporated here for all purposes as **Attachment III**, is approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED AND APPROVED this 5<sup>th</sup> day of December, 2024.***

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney

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# **ATTACHMENT I**

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## **ATTACHMENT II**

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## **ATTACHMENT III**