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	<b>DHS Early Head Start Program Policy</b>		
<b>HEALTH 1</b>			
<b>SUBJECT</b>	Immunization Requirements		
<b>REFERENCE</b>	Comprehensive Health Services		
<b>EFFECTIVE</b>	8/1/2016		
<b>Policy Council Approval: 7/26/16</b>	<b>Policy Council Revision: 5/23/23</b>	<b>Governing Body Approval: 9/19/16</b>	<b>Governing Body Revision: 6/15/23</b>
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**Policy:**

Early Head Start (EHS) Program Service Provider staff will ensure that all children are up to date with the current immunization recommendations issued by the Centers for Disease Control and Prevention, Texas Health and Human Services Commission Minimum State Vaccine Requirements for Child-Care in accordance with the Texas Administrative Code (TAC), and Child-Care Regulations. If a center- based child is not up to date with minimum immunization requirements, the child may be excluded from attendance, but not unenrolled from the EHS Program.

Immunization recommendations issued by the Center for Disease Control (CDC) will be considered based on prevalent community health problems.

All immunization records received by -EHS staff will be scanned into ChildPlus according to the EHS *Program ChildPlus Scan Order and Process Guide* and the applicable Child Plus Data Entry Guide. Current immunization records will be kept on file with the Service Provider.

Staff will work with the family to ensure that the child is up to date with the recommended immunization schedule and will document all efforts and outcomes in Child Plus.

**Immunization Exemption:**

Chapter §97 Subchapter B of the Texas Administrative Code (TAC) describes the conditions under which individuals can seek exemptions from Texas immunization requirements. Exemption information and instructions can be obtained through the Texas Department of

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State Health Services.

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Once the State process for exemptions is completed, documentation will be attached in Child Plus and kept on file with the Service Provider.

**Performance Standard:**

[1302.15\(e\)](#)

1302.42

**Reference:**

[Texas Minimum State Vaccine Requirements for Child-Care and Pre-K Facilities,](#)  
[TAC 97 Immunization Requirements, CDC Immunization Schedule](#)

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