



Emergency Services District Debt Request Policy

**Sally Basurto, Director
Government Affairs**

**Item 22
April 20, 2023**

EMERGENCY SERVICES DISTRICTS

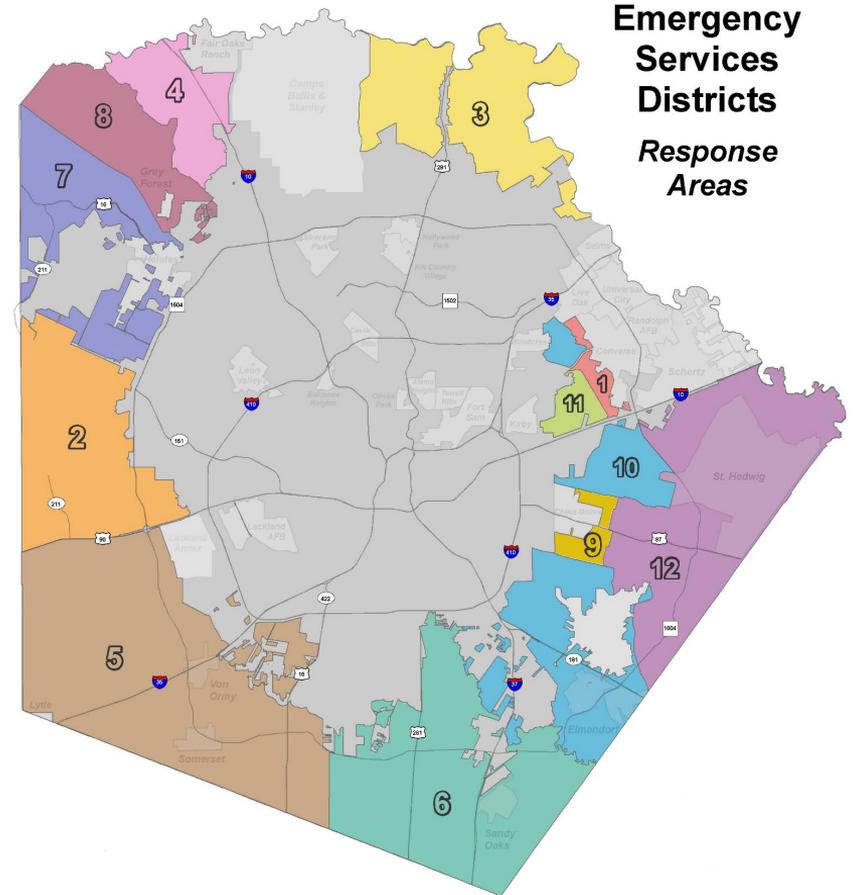
- ESDs are political subdivisions established to provide emergency services
- ESDs created through a petition and election by residents of the proposed district
- ESDs can generate revenue through property tax and sales tax
- Municipalities that annex ESD territory are responsible for a proportional share of the ESDs debt

EMERGENCY SERVICES DISTRICTS

- Statute allows San Antonio to impose conditions on ESDs which include CoSA ETJ
- Conditions negotiated with Bexar County and included in ballot proposition creating the ESD
- CoSA imposed conditions include:
 - City consent required for debt above \$20,000
 - Facility and equipment compatibility with SAFD
 - Mutual aid agreements

EMERGENCY SERVICES DISTRICTS

ESDs have expressed concerns that the debt request process is burdensome and lengthy



ESD DEBT REQUEST PROCESS

Current required documentation



**Bexar County Emergency Services District
Request to Incur Debt
Document Checklist**

- Project description
- Exhibit indicating ESD service area and location of proposed new facility
- Site exhibit showing facility placement
- Facility design, floor plan and elevation concepts
- Site Dimension Exhibit providing scale & distance of facility to roadway & greenspace
- Exhibit of approved recorded Plat for the project facility site
- Draft project schedule for proposed facility
- Estimated project budget including sources and uses of funds
- Proposed Loan Terms including – closing date, loan amount, interest rate, amortization period, and payment schedule
- Projected Proforma including assumptions which demonstrates the loan repayment plan and loan coverage
- ESD Annual Financial Reports for previous 2 years
- ESD audits for previous 2 years

ESD DEBT REQUEST PROCESS

Updated proposed documents and process



**Bexar County Emergency Services District
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Document Checklist**
REVISED

- Project description
- Exhibit indicating ESD service area and location of proposed new facility
- Proposed Loan Terms including – closing date, loan amount, interest rate, amortization period, and payment schedule
- Projected Proforma including assumptions which demonstrates the loan repayment plan and loan coverage
- ESD audit for the previous year

Upon receipt of the required documentation City staff will review and provide a recommendation to City Council within 30 days. If a City Council meeting date is not available within 30 days, the recommendation will be presented to City Council at the earliest available regular City Council A Session.

RECOMMENDATION

Staff recommends updating the City's ESD debt request process



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