



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: {{item.number}}

Agenda Date: September 6, 2024

In Control: Building-Related and Fire Codes Appeals and Advisory Board Meeting

DEPARTMENT: Development Services Department

DEPARTMENT HEAD: Amin Tohmaz, Interim Director

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Action to update the by-laws for the Building-Related and Fire Codes Appeals and Advisory Board as it pertains to appointing non-board members to sub-committees.

SUMMARY:

The Building-Related and Fire Codes Appeals and Advisory Board sub-committee process, detailed in Chapter 10 of the City Code, Section 10-14 (f), Sub-committees, was recently updated to allow non-board members appointed to sub-committees to count toward quorum and to vote. The by-laws for the board will now be updated to detail the process used for advertising any potential for non-board members to join a sub-committee, the application process, the review process, and the appointment process.

BACKGROUND INFORMATION:

N/A

ISSUE:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

N/A