

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR
RESOLUTION ADOPTED BY CITY COUNCIL**

AN ORDINANCE

**APPROVING A PROFESSIONAL SERVICE CONTRACT
WITH TUITION.IO, INC. TO PROVIDE STUDENT
LOAN REPAYMENT ASSISTANCE PROGRAM
SERVICES FOR THE PERIOD BEGINNING APRIL 1,
2024 THROUGH MARCH 31, 2027 WITH TWO
ADDITIONAL ONE YEAR RENEWAL OPTIONS IN A
TOTAL AMOUNT OF \$231,000.00.**

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WHEREAS, the City includes student loan repayment assistance program as part of its comprehensive employee benefits package; and

WHEREAS, the City conducted a competitive solicitation process where four proposals were evaluated; and

WHEREAS, as a result of the evaluation, the City recommends Tuition.io, Inc. be awarded the contract to provide services; and

WHEREAS, said Contract provides for student loan repayment assistance program services; and

WHEREAS, the Contract provides for a term beginning April 1, 2024 and ending March 31, 2027 with two additional one year renewal options available; and

WHEREAS, the Contract provides for a total approximate cost not to exceed \$231,000.00 over five years; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is hereby authorized to execute the Contract with Tuition.io, Inc. to provide student loan repayment assistance program services for City employees and City of San Antonio Council Aide Association employees. A copy of the Contract, is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved.

SECTION 2. Funding in the amount of \$22,500.00 for this ordinance is available in Fund 75002000, Cost Center 1002010034 and General Ledger 5201040 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment in the amount of \$231,000.00 is authorized to Tuition.io and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this XX day of March, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney