

RFCA #23-195581

SECTION 1. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is authorized to execute an agreement with Ascend Nonprofit & Business Solutions, LLC to provide grant writing services in an amount up to \$50,000.00 for the term ending November 30, 2024, with the option to renew for three, one-year terms for a total amount of \$200,000.00, inclusive of renewals. Funding in the futures years is contingent upon City Council approval of future year grant awards. A copy of the agreement in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment II**.

SECTION 2. Current funding is available from General Ledger 5201040, Internal Order Number 136000001852 and Fund 2103600024 entitled “PH Infrastructure”, for a total amount up to \$200,000.00. Payment not to exceed the budgeted amount is authorized to Ascend Nonprofit & Business Solutions, LLC upon issuance of a purchase order.

SECTION 3. This Ordinance ratifies and authorizes the City Manager or designee to execute an amendment in the following circumstances: (A) an increase in contract funding in an amount not exceeding (a) twenty-five percent (25%) of the total amount of this contract or (b) \$25,000.00, whichever is lesser amount; provided, however, that the cumulative total of all amendments increasing funding and executed without City Council approval pursuant to this subsection during the term of this contract shall not exceed the foregoing amount; (B) no cost extensions up to two years; (C) budget adjustments authorized by the funding agency so long as the total dollar amount of the budget remains unchanged; (D) modifications to the Scope of Work due to the adjustment described in subsection (A) of this Section or for any other reason, so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work; and (E) changes in state or federal regulations mandated by the funding agency.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.