

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING THE ACCEPTANCE OF SUPPLEMENTAL FUNDS  
UPON AWARD IN AN AMOUNT UP TO \$2,752,559.00, FOR A  
TOTAL AMOUNT UP TO \$5,720,726.00, FROM THE CENTERS FOR  
DISEASE CONTROL AND PREVENTION, OFFICE OF GRANTS  
SERVICES, FOR THE IMMUNIZATION AND VACCINES FOR  
CHILDREN PROGRAM FOR THE PERIOD OF JULY 1, 2023  
THROUGH DECEMBER 31, 2024 AND AUTHORIZING A REVISED  
BUDGET AND EXISTING PERSONNEL COMPLEMENT.**

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**WHEREAS**, for over 20 years, the San Antonio Metropolitan Health District (Metro Health), in collaboration with the Centers for Disease Control and Prevention (CDC), Office of Grants Services (OGS), has administered an immunization program that works to reduce illnesses by maximizing the number of children immunized against vaccine preventable diseases, such as measles, rubella, mumps, diphtheria, pertussis, tetanus, polio, Haemophilus influenza type b, varicella, pneumonia, hepatitis A & B, rotavirus, human papillomavirus (HPV), influenza, and meningitis; and

**WHEREAS**, the program has two components: the Vaccines for Children (VFC) Program and the 317 Immunization Program (Section 317 Program); and

**WHEREAS**, the VFC Program provides vaccines recommended by the CDC and the Advisory Committee on Immunization Practices (ACIP) to 142 VFC-enrolled healthcare providers in San Antonio; and

**WHEREAS**, the program targets children under 18 who meet one of the following criteria: eligible for Medicaid, uninsured, underinsured (i.e., the child's insurance does not cover immunizations), or are American Indian or Alaska Native; and

**WHEREAS**, the Section 317 Program provides supplemental vaccines targeted to eligible individuals and also supports Metro Health's efforts to maintain or improve response activities to public health threats caused by vaccine preventable disease; and

**WHEREAS**, additionally, the VFC and Section 317 funds provide support for project personnel and infrastructure; and

**WHEREAS**, on May 4, 2023, City Council authorized Ordinance 2023-05-04-0279, which approved the acceptance of funds in the amount of \$3,632,572.00 for the Immunizations and Vaccines for Children Program beginning July 1, 2023 and ending June 30, 2024, as well as a program budget and personnel complement of 30 full-time positions; and

**WHEREAS**, the awarded amount from the CDC was \$2,968,167.00 for the period ending June 30, 2024; and

**WHEREAS**, on July 1, 2023, Metro Health received notice of supplemental funding in an amount of \$2,752,559.00 and a six-month extension through December 31, 2024; and

**WHEREAS**, this supplemental funding increases the total award amount up to \$5,720,726.00 to support the continuation of the Immunizations and Vaccines for Children program, as well as an existing personnel complement of 30 full-time positions, for a period of July 1, 2023 through December 31, 2024; **NOW THEREFORE**;

**BE IT ORDAINTED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the San Antonio Metropolitan Health District (Metro Health) or designee, is hereby authorized to accept supplemental grant funds in the amount not to exceed \$2,752,559.00 from the Centers for Disease Control and Prevention (CDC), Office of Grants Services (OGS) for a total amount not to exceed \$5,720,726.00 for the Immunization and Vaccines for Children Program of the San Antonio Metropolitan Health District (Metro Health) for a term beginning July 1, 2023 and ending December 31, 2024.

**SECTION 2.** The City Manager or designee, or the Director of Metro Health or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the grant funds referenced in Section 1 of this ordinance and to execute contract amendments pertaining to this contract to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

**SECTION 3.** Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount will be appropriated from OGS. A final budget, which will include SAP Internal Orders and SAP GL Accounts, will be submitted by the San Antonio Metropolitan Health District upon award. The revised budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

**SECTION 4.** The existing personnel complement of thirty (30) positions, which is attached hereto and incorporated herein as **Attachment I**, is hereby approved. The Director of Metro Health or designee is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase to the overall budget.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this \_\_\_\_\_ day of January 2024.**

**M A Y O R**

Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney

Initials  
Xx/xx/xx  
Item No.

#### POSTING LANGUAGE

Ordinance approving the acceptance of supplemental funds upon award in an amount up to \$2,752,559.00, for a total amount up to \$5,720,726.00, from the Centers for Disease Control and Prevention, Office of Grants Services, for the Immunization and Vaccines for Children Program for the period of July 1, 2023 through December 31, 2024 and authorizing a revised budget and existing personnel complement.

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