



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 3

Agenda Date: November 12, 2024

In Control: Audit Committee

DEPARTMENT: Development Services Department

DEPARTMENT HEAD: Amin Tohmaz, Interim Director

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for Southern Edwards Plateau Habitat Conservation Plan Biologist

SUMMARY:

The Development Services Department (DSD) will present a pre-solicitation briefing for the selection of a U.S. Fish and Wildlife Certified biologist and/or environmental company with experience in implementing Habitat Conservation Plans to support the operation, administration, management, and coordination of the Southern Edwards Habitat Conservation Plan. This briefing will allow an opportunity for input from Committee members.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, and veteran-

owned small business preference program applicability.

The Development Services Department (DSD) is seeking for a U.S. Fish and Wildlife (USFW) certified biologist and/or environmental company with experience in implementing Habitat Conservation Plans to support the operation, administration, management, and coordination of the Southern Edwards Habitat Conservation Plan (SEP-HCP). This contract is a joint effort by the City of San Antonio and Bexar County to implement a program for local administration of the Endangered Species Act (ESA).

DSD will release a Request for Qualifications (RFQ) on behalf of the Bexar County and the City of San Antonio, co-permittees for the incidental take permit no. TE48571B-0. The RFQ will seek professional services to support the operation, administration, management, and coordination of the SEP-HCP. The scope of services to be performed includes the review of applications, annual reports, and monitoring services in accordance with USFW standards. Bexar County's maximum contribution will be \$50,000, the City's maximum contribution will be \$50,000, and the SEP-HCP Fund's maximum contribution will be up to \$240,000 annually.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only