

(THIS IS A DRAFT ORDINANCE ONLY AND SUBJECT TO CHANGE)

ORDINANCE

ADOPTING THE FY 2025 ACTION PLAN AND BUDGET INCLUDING THE 50TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET IN THE TOTAL AMOUNT OF \$15,669,404.00; THE 33RD YEAR HOME INVESTMENT PARTNERSHIPS PROGRAM ENTITLEMENT GRANT (HOME) BUDGET IN THE TOTAL AMOUNT OF \$7,795,948.27; THE 30TH YEAR HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS ENTITLEMENT GRANT (HOPWA) BUDGET IN THE TOTAL AMOUNT OF \$3,126,754.00; AND THE 30TH YEAR EMERGENCY SOLUTIONS ENTITLEMENT GRANT (ESG) BUDGET IN THE TOTAL AMOUNT OF \$1,174,923.00; AUTHORIZING A PERSONNEL COMPLEMENT; AUTHORIZING THE SUBMISSION OF THE GRANTS, CERTIFICATION, AND OTHER INFORMATION AS REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); AND AUTHORIZING CONTRACTS TO EXECUTE PROGRAM.

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WHEREAS, the U.S. Department of Housing and Urban Development (HUD), pursuant to the Housing and Community Development Act of 1974, as amended (Public Law 93-383), provides cities with annual grant support to enable (i) the rehabilitation and economic development of urban communities so as to improve conditions for low and moderate income citizens; (ii) the rehabilitation and development of affordable housing in urban communities so as to improve conditions for low and moderate income citizens; (iii) the rehabilitation, supportive services, and operations of emergency shelters in urban communities so as to improve conditions for homeless persons and families; and (iv) the acquisition and/or rehabilitation of facilities, supportive services, and operations in urban communities so as to improve conditions for persons with HIV/AIDS and their families; and

WHEREAS, the City of San Antonio, through its Community Development Block Grant (CDBG) Program, has administered CDBG grant funds annually beginning with Fiscal Year 1974-1975 (Year 1) and continuing through Fiscal Year 2023-2024 (Year 49); and

WHEREAS, the City of San Antonio, through its HOME Investment Partnerships Entitlement Grant (HOME) Program, has administered HOME grant funds annually beginning with Fiscal Year 1992-1993 (Year 1) and continuing through Fiscal Year 2023-2024 (Year 32); and

WHEREAS, the City of San Antonio, through its Housing Opportunities for Persons With AIDS Entitlement Grant (HOPWA) Program, has administered HOPWA grant funds annually beginning with Fiscal Year 1995-1996 (Year 1) and continuing through Fiscal Year 2023-2024 (Year 29); and

WHEREAS, the City of San Antonio, through its Emergency Solutions Entitlement Grant (ESG) Program, has administered ESG grant funds annually beginning with Fiscal Year 1995-1996 (Year 1) and continuing through Fiscal Year 2023-2024 (Year 29); and

WHEREAS, pending completion of all administrative procedures required for official HUD release of funds, Fiscal Year 2024-2025 CDBG Entitlement funds, including anticipated program income, in the amount of \$15,669,404.00, Fiscal Year 2024-2025 HOME Entitlement funds, including anticipated program income, in the amount of \$7,795,948.27, Fiscal Year 2024-2025 HOPWA Entitlement funds in the amount of \$3,126,754.00, and Fiscal Year 2024-2025 ESG Entitlement funds in the amount of \$1,174,923.00 will become available to the City on October 1, 2024; and

WHEREAS, pursuant to the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, ESG funds must be matched locally on a \$1:\$1 basis from other resources; and

WHEREAS, as required by federal regulation, the FY2024-2025 Annual Action Plan and Budget was prepared, encompassing grant funds of the 50th Year CDBG Program, the 33rd Year HOME Program, the 30th Year HOPWA Program, and the 30th Year ESG Program; and

WHEREAS, citizen recommendations regarding the allocation of the aforesaid grant funds have heretofore been received at neighborhood and city-wide meetings and at public hearings, notices of which were duly posted; and

WHEREAS, after the required notice having been duly published and opportunity to comment having expired, and the said final public hearing having been held before City Council on August 7, 2024, it is now the desire of the City of San Antonio, having considered the aforesaid citizen recommendations, to adopt and approve the CDBG, HOME, HOPWA, and ESG Budgets as part of the FY2025 Annual Action Plan and Budget, and to fund the 50th Year CDBG Program, the 33rd Year HOME Program, the 30th Year HOPWA Program, and the 30th Year ESG Program on the City's books, and to formally resolve the issue of allocating the program income of CDBG and HOME funds; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The FY2025 United States Housing and Urban Development (HUD) Annual Action Plan and Budget for the City's four U.S. Department of Housing and Urban Development entitlement grant programs including the Community Development Block Grant, HOME Investment Partnerships Program, Emergency Solutions Entitlement Grant, and Housing Opportunities for Persons with AIDS Entitlement Grant Program; and authorizing 53 staff positions; and authorizing contracts to execute program budgets to reprogram funds in the CDBG and HOME Budget in accordance with this Ordinance and **Attachment I** is hereby authorized and approved. The City Manager or their designee, the Director of the Neighborhood and Housing Services Department or their designee, the Grants Administrator of the Division of Grants Monitoring and Administration or the Director of the Department of Human Services are each individually hereby authorized to execute any and all documents necessary to implement and carry

out said Annual Action Plan and Budget.

SECTION 2. The Community Development Block Grant (CDBG 50th Year) budget in the amount of \$15,669,404.00; the HOME Investment Partnerships Program Entitlement Grant (HOME 33rd Year) budget in the amount of \$7,795,948.27; the Housing Opportunities for Persons With AIDS Entitlement Grant (HOPWA 30th Year) budget in the amount of \$3,126,754.00; and the Emergency Solutions Entitlement Grant (ESG 30th Year) budget in the amount of \$1,174,923.00, as each grant budget is contained in the FY2025 Action Plan and Budget, are hereby approved and adopted as set forth therein, copies of which are affixed hereto and incorporated by reference herein as **Attachment I**.

SECTION 3. The 50th Year Community Development Block Grant (CDBG) Program, the 33rd Year HOME Investment Partnerships Entitlement Grant (HOME) Program, the 30th Year Housing Opportunities for Persons With Aids Entitlement Grant (HOPWA) Program, the 30th Year Emergency Solutions Entitlement Grant (ESG) Program, and the Emergency Solutions Grant In-Kind Match, beginning October 1, 2024 and terminating September 30, 2025, are hereby authorized.

SECTION 4. The Deputy City Managers, all Assistant City Managers, Assistants to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, and the Director of the Department of Human Services are hereby designated and authorized as representatives of the City Manager for the purpose of CDBG, HOME, HOPWA, and ESG program administration and communication with the U.S. Department of Housing and Urban Development (HUD).

SECTION 5. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, or the Director of the Department of Human Services, is hereby authorized to submit to HUD those documents and certifications, as well as such other information and documentation as required by HUD, for award of the aforesaid entitlement funds.

SECTION 6. Subject to and upon award of the aforesaid grant funds, the City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration or the Director of the Department of Human Services, are each hereby, individually, authorized to accept same and to execute any and all documents required by HUD in connection therewith.

SECTION 7. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and

Administration, is hereby directed to monitor all CDBG-funded neighborhood revitalization and public service project activities and HOME-funded project activities so as to assure compliance with applicable HUD regulations and the goals and objectives adopted by City Council.

SECTION 8. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, is each hereby, individually, given authority to approve the 50th Year CDBG Program and the 33rd Year HOME Program administrative budgets for the City's Neighborhood and Housing Services Department with a total budget not to exceed that set forth pursuant to **Attachment I** affixed hereto. Substantial fiscal or programmatic changes thereto shall in all cases be approved by the City Council; non-substantial fiscal changes, which is defined herein to mean an amount not in excess of minor amendment threshold as set forth in the City's FY 2022-2026 Consolidated Plan, as applicable, do not require City Council approval provided that the aggregate CDBG, HOME, HOPWA and ESG program funds do not exceed the respective amount budgeted for said federal program on **Attachment I** affixed hereto.

SECTION 9. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, Director of the Department of Human Services, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration are each, individually, hereby authorized and directed to carry out the administration of the 50th Year CDBG Program, the 33rd Year HOME Program, the 30th Year HOPWA Program, and the 30th Year ESG Program. Such administration shall include, but not be limited to, ensuring the City's compliance with applicable HUD regulations and rules and the negotiation and execution of any and all contracts, agreements, modifications, amendments, loans, subordinations, and all other documents necessary in connection with the 50th Year CDBG Program, the 33rd Year HOME Program, the 30th Year HOPWA Program, and the 30th Year ESG Program. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, Director of the Department of Human Services, the Grants Administrator of the Division of Grants Monitoring and Administration, are each, individually, hereby authorized and directed to administer, monitor and service the activities of prior year CDBG Programs, HOME Programs, HOPWA Programs and ESG Programs and the same are each, individually, hereby authorized to negotiate and execute any and all contracts, agreements, modifications, amendments, loans, subordinations, and all other documents necessary, including, but not limited to, the modification of loan terms and the re-subordination of lien and covenants if deemed appropriate or necessary, to accomplish the goals and objectives adopted by City Council; provided that the forgiveness of debt is not permitted without City Council approval. All contracts, agreements, modifications, amendments, loans, subordinations, and all other documents that are or may be necessary to carry out, administer, monitor, service, and implement the FY 2025 Action Plan and Budget, and any and all prior years Action Plans and Budgets, are hereby ratified, confirmed and approved, without any additional City Council action or approval of same, provided that the City

Attorney's Office has given its approval of such contracts, agreements, modifications, amendments, loans, subordinations, or other documents.

SECTION 10. The City Manager, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, Director of the Department of Human Services, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration or their respective designees are each authorized to execute any and all programmatic contracts, agreements, modifications, amendments, loans, subordinations, and all other documents in connection with each program or project delineated in **Attachment I** or that was previously approved or may be subsequently approved by City Council with respect to said programs; provided that the City Attorney's Office approves the respective forms. Unless waived by the City Manager, Deputy City Manager or Assistant Manager for good cause, the spirit of the signature authority set forth in Administrative Directive 1.6 should, but is not required to, be observed for all procurement contracts such as contractors, professional services and goods. Notwithstanding any other provision of this ordinance, procurement contracts in excess of \$150,000.00 require the signature of the City Manager, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, Director of the Department of Human Services, or the Assistant Director of the Neighborhood and Housing Services Department.

SECTION 11. The Grants Administrator of the Division of Grants Monitoring and Administration is hereby designated as the Certifying Official for the National Environmental Protection Act (NEPA) and related laws governing HUD's environmental review requirement.

SECTION 12. The Director of the Neighborhood and Housing Services Department or her designee, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration, are each hereby, individually, authorized to execute any and all contracts, agreements, modifications, amendments, loans, subordinations, and all other documents in connection with each project delineated in **Attachment I**. Further, the Director of the Neighborhood and Housing Services Department or her designee, or the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, are each hereby, individually, authorized to execute any and all contracts, agreements, modifications, amendments, loans, subordinations, and all other documents in connection with all owner-occupied rehabilitation / reconstruction, rental rehabilitation, and housing revitalization programs. Sub-grantee contracts and final notices to proceed are hereby required to contain acceptable detailed performance indicators for each project and the information for such contracts and agreements must be timely finalized in order to facilitate their execution. The Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, and the Director of the Finance Department are each hereby authorized to automatically cancel and move the full budget allocation provided to any project, including City Administration project allocations, for which acceptable performance indicators are not provided, or for which information for contract/final notice to proceed execution has not been received by the appropriate City department by December 31, 2024, to the CDBG Contingency Account in

preparation for timely reprogramming to other eligible activities. Additionally, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, is each hereby authorized to cancel any project activity set-up in the HUD IDIS system for which no activity is evidenced for a forty-five (45) day period.

SECTION 13. The Director of the Neighborhood and Housing Services Department or her designee, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration, are each hereby authorized to execute any and all contracts, agreements, modifications, amendments, loans, subordinations, and all other documents in connection with the homeownership incentive program, owner-occupied housing rehabilitation/reconstruction, rental rehabilitation, and housing revitalization projects delineated in **Attachment I** and that may be designated by City Council at a later date. Sub-recipient contracts and project loan documents are hereby required to contain acceptable detailed performance indicators for each project and the information for such contracts and loan documents must be timely finalized in order to facilitate their execution. The Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, and the Director of the Finance Department are hereby authorized to cancel and move the full budget allocation provided to any project for which acceptable required loan document information or performance indicators are not provided, or for which information for contract/loan document execution has not been received by the appropriate City department, if any, by December 31, 2024, to the HOME Contingency Account in preparation for timely reprogramming to other eligible activities. Additionally, the Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, is hereby authorized to cancel any project activity set-up in the HUD IDIS system for which no activity is evidenced for a forty-five (45) day period.

SECTION 14. The Director of the Department of Human Services is hereby authorized to execute any and all agreements with delegate agencies and/or City departments for each project and for the amounts appropriated as delineated in **Attachment I**. Delegate agency contracts are hereby required to contain acceptable detailed performance indicators for each project and the information for such contracts and agreements must be promptly finalized in order to facilitate their execution. The Directors of the Human Services and Finance Departments are hereby authorized to automatically cancel and move the full budget allocation provided to any project, including City Department project allocations, for which acceptable performance indicators are not provided, or for which information for contract/Final Notice to Proceed execution has not been received by the appropriate City department by December 31, 2024, to the HOPWA Contingency Account and the ESG Contingency Account in preparation for timely reprogramming to other eligible activities.

SECTION 15. All Community Housing Development Organizations (CHDOs) receiving HOME funds are hereby authorized to establish the HOME Revolving Loan Funds for their HOME-funded housing programs, and loan repayments and interest, designated as proceeds, are hereby authorized to be deposited in said Revolving Loan Fund. Funds designated as proceeds shall be used for HOME eligible projects to benefit low-income families. Recaptured funds from projects no longer meeting HUD affordability requirements may be retained by CHDOs for HOME

eligible projects, as incorporated in the HOME Policy Guide and as approved by the City or repaid to the City. Additionally, HOME funds for projects that are terminated before completion, either voluntarily or otherwise, shall be repaid to City. CHDOs shall report revenues and expenditures of CHDO proceeds and CHDO recaptured funds to be received by the Neighborhood and Housing Services Department staff on or before the tenth (10th) calendar day of each month. These provisions shall be specified in a written agreement with the CHDO. In compliance with HUD regulations, the Finance Department, upon receipt of the revenue and expenditure reports, is hereby authorized to incorporate the program income in the corresponding Fund Account, and to appropriate said amounts to HOME Project entitled "CHDO Revolving Loan Account."

SECTION 16. The City Manager or his designee, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration, are each hereby authorized to cancel, in their respective discretion, and reprogram any and all budget allocations provided to any project, in the event any sub-grantee contract, sub-recipient, final notices to proceed, and/or delegate agency contract is not executed by January 1, 2025. Additionally, the City Manager or his designee, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, and the Grants Administrator of the Division of Grants Monitoring and Administration, are each hereby authorized to cancel and reprogram any and all budget allocations provided to any project, in the event said City Manager or designee, Director or Grants Administrator determines, at any time prior to contract execution, that an award of funds to a project or program may cause or result in the City being in non-compliance with applicable federal, regulations or rules for the CDBG, HOME, HOPWA or ESG Programs.

SECTION 17. All projects in CDBG Entitlement Program funds for the 49th Year and HOME 32nd Year Projects with completed scopes of work are hereby closed and unexpended grant monies and program income in said funds are hereby authorized to be placed in the contingency fund in preparation for future reprogramming in compliance with City policies and applicable HUD regulations, and up to ninety (90) days is allowed to move into the fund after the contract ceases.

SECTION 18. Transfer of funds, expenditures, and encumbrances necessitated and scheduled pursuant to the aforesaid **Attachment I** is hereby authorized for entry into the budgets as therein described.

SECTION 19. The City's Deputy Chief Financial Officer is hereby authorized to effect on the books of the City the cancellations, revisions, and/or reprogramming in support thereof, set forth in **Attachment I**. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, or the Director of the Department of Human Services are each hereby authorized to (a) implement the reductions, revisions, and reprogramming set forth in **Attachment I**; (b) comply with HUD rules, regulations, and procedures, and submit all certifications and such other information to and as required by HUD; (c) approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated; (d) close-out and cancel

affected projects and create new projects and project budgets in accordance with **Attachment I**; and (e) execute any and all necessary contracts and other documents in connection with the projects set forth above; and (f) provide for payment.

SECTION 20. The Grants Administrator of the Division of Grants Monitoring and Administration is hereby designated the Program Manager for the CDBG Program. Further program responsibilities shall be as follows:

- (a) The Division of Grants Monitoring and Administration shall administer and monitor all CDBG and HOME Programs and fiscal activities and requests, and the Department of Human Services shall monitor all HOPWA and ESG programs and fiscal activities and requests;
- (b) The Human Resources Department shall monitor all projects and sub-agencies as necessary for compliance with all equal employment opportunity rules, regulations, policies, and laws;
- (c) The Department of Economic Development shall monitor all projects and sub-agencies as necessary for compliance with local, state, and federal MBE-WBE rules, regulations, policies, and laws;
- (d) The Department of Human Services shall monitor, where applicable, fair housing compliance and shall administer the handling and resolution of complaints related thereto;
- (e) The Department of Public Works shall monitor flood insurance and floodplain management compliance, shall conduct pre-construction conferences, and shall monitor Davis-Bacon compliance for all CDBG capital improvement projects;
- (f) The Office of the City Auditor shall accomplish fiscal and program compliance audits of the sub-grantee agencies in the CDBG, HOME, HOPWA, and ESG programs in compliance with 2 C.F.R. Part 200, and in coordination with the City's annual independent audit; and
- (g) The City Attorney's Office shall provide legal services including, but not limited to, contract and loan development and review and the preparation of legal opinions to resolve questions of regulatory application associated with the development and administration of HUD programs administered by the City's Division of Grants Monitoring and Administration.

SECTION 21. The proposed personnel complement of fifty-three (53) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is authorized for carrying out aspects of the approved 50th Year CDBG Program, 33rd Year HOME Program, 30th Year HOPWA Program, and 30th Year ESG Program.

SECTION 22. Up to \$175,000.00 in FY 2025 CDBG funding is hereby authorized to be appropriated and allocated to Family Service Association of San Antonio, Inc., for the Financial Education Program. The City Manager or his designee, or the Director of the Department of Human Services is hereby authorized to execute any and all documents, including a delegate agency contract as modified and approved by the City Attorney's Office, with Family Service Association of San Antonio, Inc., consistent with this section.

SECTION 23. The Finance Department is hereby authorized and directed in its payments to other agencies to follow drawdown procedures established by both the City of San Antonio and HUD whereby CDBG funds shall be drawn down prior to other funds in the case of multi-funded projects where not in conflict with other federal requirements. The Finance Department is further directed to ensure that prior to processing any and all fiscal requests related to CDBG fund accounts and HOME fund accounts, each such request has received prior compliance review and approval by the Director of the Neighborhood and Housing Services Department, or her designated representative, and that such review and approval is indicated by their signatures or initials affixed to the fiscal request.

SECTION 24. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, or the Director of the Department of Human Services, is hereby authorized to approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated.

SECTION 25. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, the Grants Administrator of the Division of Grants Monitoring and Administration, or the Director of the Department of Human Services, is hereby authorized to complete all documents required by HUD to officially close projects and program financial records following completion of the contracted scope-of-work.

SECTION 26. The appropriations, reallocations, expenditures, encumbrances, and budget revisions necessitated and scheduled pursuant to aforesaid **Attachment I**, are hereby authorized for entry into the City's accounting system.

SECTION 27. The City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of Grants Monitoring and Administration, is hereby authorized to close-out and cancel affected projects and create new projects and project budgets. After consultation with the City Attorney's Office, the City Manager, or, in his stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Neighborhood and Housing Services Department, the Assistant Director of the Neighborhood and Housing Services Department, or the Grants Administrator of the Division of

Grants Monitoring and Administration, are each, individually, hereby authorized to write-off loans where the City's collateral for has been foreclosed upon by a senior lender or determined to be uncollectible.

SECTION 28. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 29. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this 8th day of August, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney