

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH WHC STX, LLC, TO PROVIDE NON-EMERGENCY TRANSPORTATION SERVICES FOR THE SAN ANTONIO FIRE DEPARTMENT AT AN ESTIMATED COST OF \$55,000.00 ANNUALLY AND AN ESTIMATED TOTAL COST OF \$275,000.00, BEGINNING JANUARY 1, 2025, THROUGH DECEMBER 31, 2027, WITH TWO ADDITIONAL, ONE-YEAR RENEWAL OPTIONS. FUNDING IS FROM THE FY 2025 GENERAL FUND ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the San Antonio Fire Department (SAFD) with non-emergency transportation services; and

WHEREAS, these services are required to provide the San Antonio community, in need of non-emergency medical care, with City-sponsored transportation services to appropriate medical facilities within Bexar County, including hospitals, clinics and laboratories, and allow Emergency Medical Service units to return to service and attend to more emergent medical needs; and

WHEREAS, three proposals were received, of which two proposals were deemed non-responsive for failure to submit required documents and the remaining proposal was evaluated; and

WHEREAS, staff recommends WHC STX, LLC, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract, beginning January 1, 2025, and terminating on December 31, 2027, with the option for the City to renew for two additional one-year periods, for an estimated annual cost of \$55,000.00, and an estimated total cost of \$275,000.00, over the entire contract term including renewals; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by WHC STX, LLC, to provide the San Antonio Fire Department with non-emergency transportation services, beginning January 1, 2025, and terminating on December 31, 2027, with the option for the City to renew for two additional, one-

year periods, for an estimated annual cost of \$55,000.00, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$20,000.00 is available in Fund 11001000, Cost Center 3616010003 and General Ledger 5202020 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$35,000.00 is available in Fund 11001000, Cost Center 2015050002 and General Ledger 5202020 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2026 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment in the amount of \$275,000.00 is authorized to WHC STX, LLC, and should be encumbered with purchase orders.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this __ day of _____, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney