



# City of San Antonio

## Agenda Memorandum

**File Number:**

---

**Agenda Item Number:** 1

**Agenda Date:** October 16, 2024

**In Control:** City Council B Session

---

**DEPARTMENT:** Health Department

**DEPARTMENT HEAD:** Claude Jacob

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Post-Solicitation Briefing for Reproductive Health Care

**SUMMARY:**

The San Antonio Metropolitan Health District (Metro Health) will provide a post-solicitation briefing for proposed awards for contractors to provide services to address community capacity-building, health care navigation, and reproductive and sexual healthcare services funded by the General Fund.

**BACKGROUND INFORMATION:**

On June 18, 2024, Metro Health provided City Council with a briefing on the Reproductive Justice Fund solicitation. The City solicited for selection of multiple community-based organizations to promote Reproductive Justice through community capacity-building, health care navigation and reproductive and sexual healthcare services. Through this Request for Proposals (RFP), the City sought contracts to bolster “upstream” and “midstream” drivers of reproductive and sexual health through education, trainings, collaborations and outreach, as well as provide free “downstream” culturally and linguistically appropriate direct services to residents in geographic scarcity areas and/or to populations most in need in San Antonio. In public health, the term “upstream” refers to

policy approaches that have potential to affect large populations, compared to “downstream,” immediate needs. “Midstream” approaches fall somewhere in between.

On June 24, 2024, an RFP was released for Reproductive Justice Fund – Reproductive Health Care. The estimated contract value is \$500,000 for a contract term beginning upon award and ending November 30, 2025.

On August 2, 2024, ten proposals were received and were deemed responsive to move forward for full proposal evaluation. The evaluation committee representatives were Claude A. Jacob, DrPH, MPH, Director, San Antonio Metropolitan Health District; Junda Woo, MD, MPH, Medical Director, San Antonio Metropolitan Health District; Sian Elmore, Public Health Administrator for Access to Care, San Antonio Metropolitan Health District; Miguel Cervantes, Public Health Administrator for Communicable Diseases, San Antonio Metropolitan Health District; Norma Sifuentes, Public Health Administrator for Maternal, Child, Infant and Adolescent Health, San Antonio Metropolitan Health District; Liza Gomez, Vice President, United Way of San Antonio and Bexar County; and Cherie Lynn Van Kuiken, Programs Director, Pay It Forward SA.

The evaluation committee met to discuss and score all ten responsive proposals on September 3, 2024. The evaluation committee short-listed the top five respondents and recommended them for interviews which were held on September 17, 2024. After interviews were held and final scoring completed, the committee recommended awarding contracts to the top four highest-ranked respondents.

**ISSUE:**

For briefing purposes only

**ALTERNATIVES:**

For briefing purposes only

**FISCAL IMPACT:**

For briefing purposes only

**RECOMMENDATION:**

Staff recommends consideration at a future A Session of these awards to provide the San Antonio Metropolitan Health District with reproductive healthcare services.