



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: May 1, 2025

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

FY 2025 HUD Annual Action Plan and Budget – Substantial Amendment #1

SUMMARY:

Ordinance approving Substantial Amendment #1 to the FY 2025 HUD Annual Action Plan and Budget to reprogram a total of \$732,811.37 in Housing Opportunities for Persons with AIDS (HOPWA) funds and \$403,807.39 in Emergency Solutions Grant (ESG) funds to eligible activities.

BACKGROUND INFORMATION:

The City of San Antonio receives four federal entitlement grants awarded through the U.S. Department of Housing and Urban Development (HUD). These four grants include: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

The City anticipates receiving approximately \$23 million in total grant funding in FY 2025. Prior to utilizing these funds, HUD requires the City to develop an annual Action Plan and Budget which details how federal entitlement funds will address the goals and priorities described in the five-

year Consolidated Plan, which was approved by Council in August 2021. The Neighborhood and Housing Services Department (NHSD) serves as the administrator for HUD CDBG and HOME. The Department of Human Services (DHS) serves as the administrator for HUD HOPWA and ESG funds.

The City has a total of \$22,794,376.27 in available funds for the FY 2025 Action Plan, with \$3,126,754 allocated to HOPWA programs and \$1,174,923 allocated to ESG programs.

For this amendment to the City’s FY 2025 HUD Annual Action Plan and Budget, the City of San Antonio initiated a 30-day public comment period on April 1, 2025, through April 30, 2025.

ISSUE:

This ordinance would approve the first substantial amendment to the PY2024/FY2025 City of San Antonio Action Plan incorporating the following changes:

- The reallocation of \$21,440.40 from HOPWA22(FY23), \$711,370.97 in unspent PY23/FY24 HOPWA funding and \$403,807.39 in unspent PY23/FY24 ESG funding.
- The reprogramming of funds to align with revised activity budgets are as shown below:

FY 2025 HOPWA	Action Plan	Revised Plan	Reprogram
Administration & Planning	\$81,907.00	\$81,907.00	\$0.00
Facility-Based & Transitional Housing Operation Costs	\$611,526.00	\$644,159.75	\$32,633.75
Tenant-Based Rental Assistance (TBRA)	\$1,144,388.00	\$1,528,003.25	\$383,615.25
Housing Information Services	\$105,990.00	\$131,498.90	\$25,508.90
Supportive Services	\$808,543.00	\$1,059,488.62	\$250,945.62
Short-Term, Rental, Mortgage, & Utility Assistance (STRMU)	\$374,400.00	\$414,507.85	\$40,107.85
TOTAL	\$3,126,754.00	\$3,859,565.37	\$732,811.37

FY 2025 ESG	Action Plan	Revised Plan	Reprogram
Administration & Planning	\$46,837.00	\$46,837.00	\$0.00

Emergency Shelter	\$385,651.00	\$433,651.00	\$48,000.00
Outreach	\$218,812.00	\$266,812.00	\$48,000.00
Rapid Re-Housing	\$523,623.00	\$831,440.39	\$307,807.39
TOTAL	\$1,174,923.00	\$1,578,740.39	\$403,807.39

Additionally, the Substantial Amendment will allow for the execution of contract amendments with subrecipients to shift within or add HOPWA and ESG funding to a subrecipient's contract allocation.

ALTERNATIVES:

If this amendment is not approved, the impact would be fewer services available to address the unique needs of a vulnerable population, low-income individuals living with HIV/AIDs and experiencing housing instability. Additionally, unused federal funds may be subject to recapture by HUD.

FISCAL IMPACT:

This ordinance approves a Substantial Amendment #1 to the FY 2025 HUD Annual Action Plan and Budget to reprogram a total of \$732,811.37 in Housing Opportunities for Persons with AIDS (HOPWA) funds and \$403,807.39 in Emergency Solutions Grant (ESG) funds to eligible activities.

There is no fiscal impact to the City's General Fund in the form of a cash match.

RECOMMENDATION:

Staff recommends approval.