

**San Antonio Public Library**  
**Monthly Operating Statement**  
**October 1, 2024 to October 31, 2024**  
**Percent of FY Elapsed: 8%**

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Civil Actv Healthcr	3,350,070	279,172	-	3,070,898	8%
Def Comp-Executives	17,639	-	-	17,639	0%
FICA & Medicare Exp	1,823,755	148,767	-	1,674,988	8%
Language Skill Pay	32,400	2,850	-	29,550	9%
Life Insurance	19,513	1,151	-	18,362	6%
Overtime Salaries	385,847	736	-	385,111	0%
Pers Leave Buy Back	369,080	-	-	369,080	0%
Regular Salaries	23,847,853	2,003,540	-	21,844,313	8%
Reserve COLA	868,275	-	-	868,275	0%
Retiree Hlth Assess	403,493	33,624	-	369,869	8%
Retiree Payout Sal	-	4,238	-	(4,238)	
Retirement Exp	2,768,330	235,619	-	2,532,711	9%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	3,542	-	15,758	18%
Temp FICA & Medicare	2,183	478	-	1,705	22%
Temporary Salaries	48,779	6,214	-	42,565	13%
<b>Total General Fund Personal Services</b>	<b>33,170,925</b>	<b>2,721,431</b>	<b>-</b>	<b>30,449,494</b>	<b>8%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	15,950	3,133	-	12,817	20%
Alarm and Sec. Serv.	92,287	7,527	-	84,760	8%
Binding & Printing	61,585	3,159	960	57,466	7%
Cleaning Services	1,500,000	99,317	-	1,400,683	7%
Computer Software Maint.	280,064	224,638	-	55,426	80%
Contractual Services	950,903	54,771	667,468	228,665	76%
Contractual Services for Public Programming	-	560	47	(607)	
Credit Card Fees	24,000	12	-	23,988	0%
Disposal Services	30,178	-	-	30,178	0%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	1,241,615	82,047	-	1,159,568	7%
Freight and Storage	25,817	2,048	-	23,769	8%
Mail and Parcel Post	14,526	3,941	1,604	8,981	38%
Maint - Buildings	1,066,651	135,603	317,435	613,614	42%
Maint & Rep - Cmrc	3,393	42	-	3,351	1%
Maint. - M&E	40,420	2,814	-	37,606	7%
Maint.- Repair Auto	12,595	2,246	-	10,349	18%
Membership Dues	15,300	10,387	-	4,913	68%
Other Contract Svcs	28,725	7,053	-	21,672	25%
Public Copy/Print	306,218	19,895	-	286,323	6%
Rental of Equipment	5,000	7,687	363	(3,050)	161%
Rental Office Equipment	9,000	6	70	8,923	1%
Subscriptions to Computer Svcs	818,771	533,981	-	284,790	65%
Temporary Services	-	5,821	-	(5,821)	
Transportation Fees	89,485	7,048	-	82,437	8%
Travel-Official	1,000	4,771	-	(3,771)	477%
<b>Total General Fund Contractual Services</b>	<b>6,637,106</b>	<b>1,218,508</b>	<b>987,947</b>	<b>4,430,651</b>	<b>33%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	828	14,172	(8,908)	246%
Computer Software	21,300	2,106	-	19,194	10%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	3,109	908	(4,018)	
Janitorial Supplies	36,452	5,326	178	30,947	15%
Library Materials	134,257	39,620	10,000	84,637	37%
Library Resources	7,211,715	906,522	200,200	6,104,993	15%
M&R Material Bldg/Imp	60,854	6,222	-	54,632	10%

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	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
M&R Material Mach/Eq	28,608	1,445	-	27,163	5%
M&R Parts Automotive	7,741	179	-	7,562	2%
Office Supplies	149,177	11,131	121	137,925	8%
Other Commodities	58,900	1,624	987	56,289	4%
Other Commodities for Programming	-	3,480	6,470	(9,950)	
<b>Total General Fund Commodities</b>	<b>7,716,096</b>	<b>981,594</b>	<b>233,035</b>	<b>6,501,467</b>	<b>16%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,848	154	-	1,694	8%
Build. Maint. Chg	366,614	30,551	-	336,063	8%
Gas and Electricity	1,287,950	98,482	-	1,189,468	8%
General Liab. Assess	512,406	42,701	-	469,706	8%
Mail & Delivery Svcs	7,915	660	-	7,255	8%
Unemploy Comp Assess	2,677	-	-	2,677	0%
Motor Fuel and Lub.	24,163	2,165	-	21,998	9%
Rent of City Equip. (Vehicle Replacement Fund)	29,782	2,482	-	27,300	8%
Water and Sewer	268,460	-	-	268,460	0%
Workers Comp Assess	103,633	8,636	-	94,997	8%
<b>Total General Fund Other Expenditures</b>	<b>2,605,448</b>	<b>185,830</b>	<b>-</b>	<b>2,419,618</b>	<b>7%</b>
<b>City General Fund Scheduled Line Items</b>					
Cell Phone Services	26,984	74	-	26,910	0%
Communications Radio	3,869	421	-	3,448	11%
Interfnd Transf Out	140,421	11,702	-	128,719	8%
IT Assessment Fee	2,931,932	244,328	-	2,687,604	8%
Procurement Fee	198,439	16,537	-	181,902	8%
Wireless Data Communications	654	2	-	652	0%
<b>Total General Fund Scheduled Line Items</b>	<b>3,302,299</b>	<b>273,063</b>	<b>-</b>	<b>3,029,236</b>	<b>8%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	37,800	-	-	37,800	0%
Cap<5000 - Furn & Fix	274,017	18,534	5,471	250,011	9%
Cap<5000 - M&E Other	259,687	-	1,733	257,954	1%
Cap<5000 - PC Replct	357,933	437	-	357,496	0%
Cap<5000 - Mob	235,302	-	-	235,302	0%
M&E (BudgetOnly)	27,346	-	-	27,346	0%
<b>Total General Fund Capital Outlay</b>	<b>1,192,085</b>	<b>18,971</b>	<b>7,204</b>	<b>1,165,910</b>	<b>2%</b>
<b>Total City General Fund</b>	<b>54,623,959</b>	<b>5,399,397</b>	<b>1,228,186</b>	<b>47,996,376</b>	<b>12%</b>
<b>2024 Major Gifts</b>					
Library Foundation	230,853	137,941	88,125	4,788	98%
Friends of the San Antonio Public Library (pledged in November 2023)	40,500	40,500	-	-	100%
<b>Total 2024 Major Gifts</b>	<b>271,353</b>	<b>178,441</b>	<b>88,125</b>	<b>4,788</b>	<b>98%</b>
<b>2025 Major Gifts</b>					
Library Foundation	-	-	-	-	
Friends of the San Antonio Public Library	35,000	-	-	35,000	0%
<b>Total 2025 Major Gifts</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>0%</b>

### Library General Fund % Spent

FY23 Budget \$49.1M, FY24 \$53.5M, FY25 \$54.6M

