

**San Antonio Public Library
Monthly Operating Statement
October 1, 2024 to October 31, 2024
Percent of FY Elapsed: 8%**

| | APPROVED Budget | Expended to Date | Encumbered to Date | Remaining Budget | % Spent to Date* |
|--|-------------------|------------------|--------------------|-------------------|------------------|
| | FY 2025 | FY 2025 | FY 2025 | FY 2025 | FY 2025 |
| City General Fund--Personnel Services | | | | | |
| Car Exp Allowance | 18,000 | 1,500 | - | 16,500 | 8% |
| Civil Actv Healthcr | 3,350,070 | 279,172 | - | 3,070,898 | 8% |
| Def Comp-Executives | 17,639 | - | - | 17,639 | 0% |
| FICA & Medicare Exp | 1,823,755 | 148,767 | - | 1,674,988 | 8% |
| Language Skill Pay | 32,400 | 2,850 | - | 29,550 | 9% |
| Life Insurance | 19,513 | 1,151 | - | 18,362 | 6% |
| Overtime Salaries | 385,847 | 736 | - | 385,111 | 0% |
| Pers Leave Buy Back | 369,080 | - | - | 369,080 | 0% |
| Regular Salaries | 23,847,853 | 2,003,540 | - | 21,844,313 | 8% |
| Reserve COLA | 868,275 | - | - | 868,275 | 0% |
| Retiree Hlth Assess | 403,493 | 33,624 | - | 369,869 | 8% |
| Retiree Payout Sal | - | 4,238 | - | (4,238) | |
| Retirement Exp | 2,768,330 | 235,619 | - | 2,532,711 | 9% |
| Salary Turnover Targ | (803,592) | - | - | (803,592) | 0% |
| Shift Differential | 19,300 | 3,542 | - | 15,758 | 18% |
| Temp FICA & Medicare | 2,183 | 478 | - | 1,705 | 22% |
| Temporary Salaries | 48,779 | 6,214 | - | 42,565 | 13% |
| Total General Fund Personal Services | 33,170,925 | 2,721,431 | - | 30,449,494 | 8% |
| City General Fund--Contractual Services | | | | | |
| Adv and Publications | 15,950 | 3,133 | - | 12,817 | 20% |
| Alarm and Sec. Serv. | 92,287 | 7,527 | - | 84,760 | 8% |
| Binding & Printing | 61,585 | 3,159 | 960 | 57,466 | 7% |
| Cleaning Services | 1,500,000 | 99,317 | - | 1,400,683 | 7% |
| Computer Software Maint. | 280,064 | 224,638 | - | 55,426 | 80% |
| Contractual Services | 950,903 | 54,771 | 667,468 | 228,665 | 76% |
| Contractual Services for Public Programming | - | 560 | 47 | (607) | |
| Credit Card Fees | 24,000 | 12 | - | 23,988 | 0% |
| Disposal Services | 30,178 | - | - | 30,178 | 0% |
| Education - Classes | 3,623 | - | - | 3,623 | 0% |
| Fees to Prof Contr. | 1,241,615 | 82,047 | - | 1,159,568 | 7% |
| Freight and Storage | 25,817 | 2,048 | - | 23,769 | 8% |
| Mail and Parcel Post | 14,526 | 3,941 | 1,604 | 8,981 | 38% |
| Maint - Buildings | 1,066,651 | 135,603 | 317,435 | 613,614 | 42% |
| Maint & Rep - Cmrc | 3,393 | 42 | - | 3,351 | 1% |
| Maint. - M&E | 40,420 | 2,814 | - | 37,606 | 7% |
| Maint.- Repair Auto | 12,595 | 2,246 | - | 10,349 | 18% |
| Membership Dues | 15,300 | 10,387 | - | 4,913 | 68% |
| Other Contract Svcs | 28,725 | 7,053 | - | 21,672 | 25% |
| Public Copy/Print | 306,218 | 19,895 | - | 286,323 | 6% |
| Rental of Equipment | 5,000 | 7,687 | 363 | (3,050) | 161% |
| Rental Office Equipment | 9,000 | 6 | 70 | 8,923 | 1% |
| Subscriptions to Computer Svcs | 818,771 | 533,981 | - | 284,790 | 65% |
| Temporary Services | - | 5,821 | - | (5,821) | |
| Transportation Fees | 89,485 | 7,048 | - | 82,437 | 8% |
| Travel-Official | 1,000 | 4,771 | - | (3,771) | 477% |
| Total General Fund Contractual Services | 6,637,106 | 1,218,508 | 987,947 | 4,430,651 | 33% |
| City General Fund--Commodities | | | | | |
| Clothing and Linen | 6,092 | 828 | 14,172 | (8,908) | 246% |
| Computer Software | 21,300 | 2,106 | - | 19,194 | 10% |
| Expense Allowance | 1,000 | - | - | 1,000 | 0% |
| Food | - | 3,109 | 908 | (4,018) | |
| Janitorial Supplies | 36,452 | 5,326 | 178 | 30,947 | 15% |
| Library Materials | 134,257 | 39,620 | 10,000 | 84,637 | 37% |
| Library Resources | 7,211,715 | 906,522 | 200,200 | 6,104,993 | 15% |
| M&R Material Bldg/Imp | 60,854 | 6,222 | - | 54,632 | 10% |

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|--|-------------------|------------------|--------------------|-------------------|------------------|
| | FY 2025 | FY 2025 | FY 2025 | FY 2025 | FY 2025 |
| M&R Material Mach/Eq | 28,608 | 1,445 | - | 27,163 | 5% |
| M&R Parts Automotive | 7,741 | 179 | - | 7,562 | 2% |
| Office Supplies | 149,177 | 11,131 | 121 | 137,925 | 8% |
| Other Commodities | 58,900 | 1,624 | 987 | 56,289 | 4% |
| Other Commodities for Programming | - | 3,480 | 6,470 | (9,950) | |
| Total General Fund Commodities | 7,716,096 | 981,594 | 233,035 | 6,501,467 | 16% |
| City General Fund Other Expenditures | | | | | |
| Automotive Admin Chg | 1,848 | 154 | - | 1,694 | 8% |
| Build. Maint. Chg | 366,614 | 30,551 | - | 336,063 | 8% |
| Gas and Electricity | 1,287,950 | 98,482 | - | 1,189,468 | 8% |
| General Liab. Assess | 512,406 | 42,701 | - | 469,706 | 8% |
| Mail & Delivery Svcs | 7,915 | 660 | - | 7,255 | 8% |
| Unemploy Comp Assess | 2,677 | - | - | 2,677 | 0% |
| Motor Fuel and Lub. | 24,163 | 2,165 | - | 21,998 | 9% |
| Rent of City Equip. (Vehicle Replacement Fund) | 29,782 | 2,482 | - | 27,300 | 8% |
| Water and Sewer | 268,460 | - | - | 268,460 | 0% |
| Workers Comp Assess | 103,633 | 8,636 | - | 94,997 | 8% |
| Total General Fund Other Expenditures | 2,605,448 | 185,830 | - | 2,419,618 | 7% |
| City General Fund Scheduled Line Items | | | | | |
| Cell Phone Services | 26,984 | 74 | - | 26,910 | 0% |
| Communications Radio | 3,869 | 421 | - | 3,448 | 11% |
| Interfnd Transf Out | 140,421 | 11,702 | - | 128,719 | 8% |
| IT Assessment Fee | 2,931,932 | 244,328 | - | 2,687,604 | 8% |
| Procurement Fee | 198,439 | 16,537 | - | 181,902 | 8% |
| Wireless Data Communications | 654 | 2 | - | 652 | 0% |
| Total General Fund Scheduled Line Items | 3,302,299 | 273,063 | - | 3,029,236 | 8% |
| City General Fund Capital Outlay | | | | | |
| Cap<5000 - Comp Equ. | 37,800 | - | - | 37,800 | 0% |
| Cap<5000 - Furn &Fix | 274,017 | 18,534 | 5,471 | 250,011 | 9% |
| Cap<5000 - M&E Other | 259,687 | - | 1,733 | 257,954 | 1% |
| Cap<5000 - PC Replct | 357,933 | 437 | - | 357,496 | 0% |
| Cap<5000 - Mob | 235,302 | - | - | 235,302 | 0% |
| M&E (BudgetOnly) | 27,346 | - | - | 27,346 | 0% |
| Total General Fund Capital Outlay | 1,192,085 | 18,971 | 7,204 | 1,165,910 | 2% |
| Total City General Fund | 54,623,959 | 5,399,397 | 1,228,186 | 47,996,376 | 12% |
| 2024 Major Gifts | | | | | |
| Library Foundation | 230,853 | 137,941 | 88,125 | 4,788 | 98% |
| Friends of the San Antonio Public Library (pledged in November 2023) | 40,500 | 40,500 | - | - | 100% |
| Total 2024 Major Gifts | 271,353 | 178,441 | 88,125 | 4,788 | 98% |
| 2025 Major Gifts | | | | | |
| Library Foundation | - | - | - | - | |
| Friends of the San Antonio Public Library | 35,000 | - | - | 35,000 | 0% |
| Total 2025 Major Gifts | 35,000 | - | - | 35,000 | 0% |

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Library General Fund % Spent

FY23 Budget \$49.1M, FY24 \$53.5M, FY25 \$54.6M

