



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 3

**Agenda Date:** May 9, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Purchase of Gym Equipment for San Antonio Police Department (SAPD)

**SUMMARY:**

This ordinance authorizes a contract with Johnson Health Tech Retail, Inc. for the one-time purchase, delivery, and installation of new fitness equipment for the San Antonio Police Department (SAPD) Wellness Center within the Texas Anti-Gang Unit Facility for a total cost of \$76,336. Funding for this contract is available from Texas Anti-Gang (TAG) Program Grant.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Johnson Health Tech Retail, Inc., for the purchase, delivery, and installation of new fitness equipment for SAPD Wellness Center within the Texas Anti-Gang Unit Facility. A purchase order must be issued before August 31, 2024, TAG Program Grant expiration deadline, or the grant funding will be returned to the State. This purchase will replace wellness equipment to include includes bicycles, treadmills, and ellipticals. The equipment currently being utilized has been on loan from the Drug

Enforcement Agency and will be returned to their facility in August 2024.

The City issued a Request for Offer (RFO) for “Purchase of Gym Equipment for San Antonio Police Department (SAPD)” (RFO 6100017963) on March 28, 2024, with a submission deadline of April 3, 2024. The RFO was released in the San Antonio e-Procurement System and an email notification was sent to the potential respondent. Johnson Health Tech Retail, Inc. submitted an offer and meets the published specifications, and is recommended for contract award.

This contract was procured on the basis of BuyBoard Cooperative contract number 665-22 and in accordance with the Texas Local Government Purchasing Cooperative (BuyBoard) passed through Ordinance 97097, dated 1/30/2003. Contracts awarded through this Purchasing Cooperative are competitive and meet all bidding requirements. The use of the cooperative contract allows SAPD to comply with the timeline for the TAG Program Grant Funds.

The initial term of the agreement will be for the period upon award by City Council and will terminate upon delivery and installation of all goods ordered.

#### **ISSUE:**

This contract is for the purchase, delivery, and installation of new fitness equipment, such as treadmills, ellipticals, legs press/extensions, dumbbells, weight benches and free weights for the SAPD Wellness Center within the Texas Anti-Gang Unit Facility. The equipment will be utilized by SAPD personnel to maintain health and fitness. The life expectancy of the new equipment is 10 years.

Warranty for the fitness equipment is the manufacturer’s standard commercial warranty which ranges from 7 years for frame; 5 years for motor and parts, and 1 year for service. Strength training equipment may have up to a lifetime warranty.

This contract is within the scope of the Small Business Economic Development Advocacy (SBEDA) Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, SAPD would have to procure items on an as needed basis wherein increased costs and delivery delays due to non-contract pricing buying would be realized. The Texas Anti-Gang Program Grant expires on August 31, 2024, and if the grant is not utilized, funding will be returned to the State.

**FISCAL IMPACT:**

This ordinance authorizes a contract with Johnson Health Tech Retail, Inc. for the purchase, delivery, and installation of new fitness equipment for the SAPD Wellness Center within the Texas Anti-Gang Unit Facility for a total cost of \$76,336.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured by means of cooperative purchasing and a Contract Disclosure Form is not required.