



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 6

**Agenda Date:** October 3, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Purchase of Push Packs for the San Antonio Fire Department

**SUMMARY:**

This ordinance authorizes a one-time purchase with W.W. Grainger, Inc for push packs for the Office of Emergency Management, San Antonio Fire Department (SAFD) in the amount of \$228,533.58. Funding is available from the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund (SLFRF).

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is an offer submitted by W.W. Grainger, Inc to provide push packs to be utilized during emergency events and/or inclement weather conditions to provide refuge from climate conditions and/or extremes of heat or cold temperatures. The equipment will allow the SAFD the ability to support the community at various citywide locations. The push packs will have the needed supplies and equipment that will be used when transforming City facilities into resiliency hubs. Each push pack will be a self-contained cache and packaged by the department for rapid deployment. Push packs will include, but not limited to portable coolers,

box fans, ice chests, folding chairs, tables, cots, survival rescue blankets, flashlights, and utility carts.

The City issued a Request for Offer (RFO) for “San Antonio Fire Department Push Paks” (RFO 6100018146) to W.W. Grainger, Inc, a cooperative vendor, on July 31, 2024, with a submission deadline of August 14, 2024. W.W. Grainger, Inc submitted an offer, meets the published specifications, and is recommended for contract award.

This contract is awarded utilizing the TXMAS Cooperative Purchasing contract #18-51V06 is made in accordance with the State Purchasing and General Services Commission Cooperative Purchasing Program passed through Resolution No. 91-39-53, dated 9/12/1991. The use of the cooperative allows the San Antonio Fire Department to purchase the push packs in a timely manner in order to use funds allocated in FY 2024. These push packs are critical to transforming City facilities into resiliency hubs during emergency or inclement weather events.

The term of the contract will be upon award by City Council and will terminate upon delivery of all goods ordered.

#### **ISSUE:**

This ordinance approves a one-time purchase with W.W. Grainger, Inc for the purchase and delivery of push packs for the Office of Emergency Management, San Antonio Fire Department.

This contract is within the scope of the Small Business Economic Development Advocacy (SBEDA) Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to good and supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the San Antonio Fire Department would not have the required equipment to support resiliency hubs during emergency events or inclement weather. Department would be required to procure items on an as-needed basis which would delay the receipt of required items in a timely manner.

#### **FISCAL IMPACT:**

This ordinance authorizes a one-time purchase with W.W. Grainger, Inc push packs for the Office of Emergency Management, San Antonio Fire Department (SAFD) in the amount of \$228,533.58. Funding is available from the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund (SLFRF).

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured by means of cooperative agreement and a Contracts Disclosure Form is not required.