



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 2

Agenda Date: December 11, 2024

In Control: City Council B Session

DEPARTMENT: Police Department

DEPARTMENT HEAD: William McManus, Chief of Police

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-solicitation High Profile Briefing for Management of Municipal Towing and Impound Operation Services

SUMMARY:

The San Antonio Police Department (SAPD) will provide a post-solicitation briefing for a proposed award for a contractor to provide the City and SAPD with the Management of Municipal Towing and Impound Operation Services for police directed tows, vehicle storage with evidence processing, and auction services.

BACKGROUND INFORMATION:

Currently, the SAPD manages two separate contracts for Towing and Impound Operations:

1. Towing Contract: In 2015, the City entered into a contract for the management of towing services with United Road Towing d/b/a United Road Vehicle Management Solutions (URVMS) for an initial term of four years with one, two-year option for renewal. On August 8, 2024, Council approved the third extension of the current Municipal Tow Manager Agreement between the City of San Antonio and URVMS. This action extended the Tow Manager Agreement through December 31, 2024, and thereafter on a month-to-month basis at the City's option.

2. Impound Operations: In 2017, the City entered into a contract for the Total Management of Growdon Vehicle Storage Facility (VSF) with Alanis Wrecker Service (Alanis) for an initial term of six years with two, one-year options for renewal. Alanis is responsible for the intake, storage and release of impounded vehicles. Additionally, Alanis conducts weekly auctions for abandoned vehicles, maintains the property, provides security and ensures compliance with environmental regulations.

Both contracts provide services 24 hours a day, 7 days a week, 365 days a year.

Staff briefed City Council in 2021 about JBSA expressing interest in the City property where the SAPD Growdon Vehicle Storage Facility is located. Additionally, staff indicated that a solicitation to combine both contracts into one was to be explored.

On September 20, 2023, the City Council received a pre-solicitation briefing on a proposed solicitation seeking a respondent to provide the total Management Municipal Towing and Impound Operation Services for the City and SAPD.

On March 22, 2024, three proposals were received. One proposal was deemed non-responsive for failure to meet the SBEDA Subcontracting Program requirements. The remaining two proposals were deemed responsive for evaluation. The members of the evaluation committee included Maria Villagomez, Deputy City Manager, Dr. Jennifer Mata, Director, Diversity, Equity, Inclusion and Accessibility Department; Craig Hopkins, Chief Information Officer, Karen Falks, Assistant Police Chief, Richard Riley, Assistant SAPD Director, Valerie Frausto, Fire Chief, Melanie S. Keeton, Assistant Finance Director, Chris Benavides, Deputy Police Chief and Dale Picha, P.E., Traffic Engineer, Texas Department of Transportation (TxDOT).

The evaluation committee met to discuss and score both proposals on May 24, 2024. The evaluation committee recommended both respondents for interviews which were held on June 7, 2024. After interviews were held and final scoring completed, the committee recommended awarding a contract to the highest-ranked respondent.

ISSUE:

The San Antonio Police Department will provide City Council a post-solicitation briefing on Management of Towing and Impound Operation Services. Currently, these services are provided under two separate contracts. The City sought proposals that would consolidate the management functions of towing and impound operation services under a single contract. Additionally, the solicitation sought proposals that (1) relocated the impound lot, (2) leveraged technology for optimization of tow dispatching and electronic tow service records, and auction data collection systems, and (3) incorporated best practices.

ALTERNATIVES:

This item is for briefing purposes only.

FISCAL IMPACT:

This item is for briefing purposes only.

RECOMMENDATION:

This item is for briefing purposes only.