



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 23

Agenda Date: August 29, 2024

In Control: City Council A Session

DEPARTMENT: Health Department

DEPARTMENT HEAD: Claude Jacob

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Texas Health and Human Services Commission (HHSC) Women, Infants and Children (WIC)
Local Agency grant

SUMMARY:

This ordinance authorizes the acceptance of supplemental funds upon award in an amount up to \$610,348.00, for a total amount up to \$7,328,721.00, from the Texas Health and Human Services Commission (HHSC), for the Women, Infants, and Children (WIC) Local Agency grant beginning October 1, 2024 through September 30, 2025.

This ordinance also authorizes the addition of seven positions to the personnel complement for the Women, Infants, and Children (WIC) Local Agency grant to increase the personnel complement from 73 to 75 positions beginning September 1, 2024 and increasing to 80 positions beginning October 1, 2024 through September 30, 2025. There is no impact to the General Fund in the form of a cash match.

Furthermore, this ordinance authorizes the Director of the City of San Antonio Metropolitan Health District (Metro Health) to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the referenced grant, and to execute contract amendments pertaining to this contract, to include a) carry-over funds, when ascertained and

approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

BACKGROUND INFORMATION:

On February 22, 2024, City Council authorized approval of Metro Health's annual state and federal pass-through grant awards for FY 2025, through Ordinance 2024-02-22-0134. Metro Health anticipated receiving funds in the amount of \$6,718,373.00 for the WIC Local Agency grant contract. The Texas Health and Human Services Commission (HHSC) approved Metro Health's request for additional funding in the amount of \$610,348.00 to support an increased personnel complement and add seven positions, increasing the total personnel complement to 80 positions. Of these seven positions, two are existing positions currently funded by the Department of State Health Services (DSHS) Lactation Support Center Services grant which will end on August 31, 2024 and the remaining five positions are new.

The WIC Local Agency grant contract supports operating expenses and provides nutrition education, counseling, nutritious foods and assistance with access to health care for vulnerable populations. The WIC Program is designed to serve pregnant and post-partum women, infants and children who are at nutritional risk and have an income at or below 185% of the Federal Poverty Level (FPL) or have been determined to be automatically income-eligible based on participation in certain programs.

Metro Health now requests City Council authorize the acceptance of supplemental funds upon award in an amount up to \$610,348.00, for a total amount up to \$7,328,721.00 from the Texas Health and Human Services Commission (HHSC). These funds will support the continuation of services and to safeguard the health of low-income women, infants and children who are at a nutritional risk. Metro Health also requests authorization to transition two existing positions currently funded by the HHSC Lactation Support Center Services grant to the WIC Local Agency grant by authorizing an increase to the personnel complement from 73 to 75 positions beginning September 1, 2024 and authorization to add five new positions, increasing the total personnel complement from 75 to 80 positions beginning October 1, 2024 through September 30, 2025.

ISSUE:

Metro Health requests City Council authorize the acceptance of supplemental funds from the Texas Health and Human Services Commission (HHSC) Women, Infants and Children (WIC) Local Agency grant in an amount up to \$610,348.00, for a total amount up to \$7,328,721.00 for the period October 1, 2024 through September 30, 2025.

Additionally, this request supports the transition of two full-time positions from the Department

of State Health Services (DSHS) Lactation Support Center Services grant, ending August 31, 2024, to the WIC Local Agency grant beginning September 1, 2024, and an additional five new positions beginning October 1, 2024 through September 30, 2025, increasing the personnel complement from 73 to 80 full-time positions.

ALTERNATIVES:

Should City Council not authorize increase to the personnel complement under the Women, Infants, and Children (WIC) Local Agency grant, Metro Health will need to identify another funding source to support ongoing services provided by the existing full-time positions beyond August 31, 2024.

FISCAL IMPACT:

This ordinance authorizes the acceptance of supplemental funds in an amount up to \$610,348.00, for a total amount up to \$7,328,721.00 from the Texas Health and Human Services Commission (HHSC) Women, Infants and Children (WIC) Local Agency grant contract from October 1, 2024 through September 30, 2025.

This ordinance also authorizes a proposed program budget, and an increase to the personnel complement from 73 to 75 positions beginning September 1, 2024 and increasing from 75 to 80 positions beginning October 1, 2024 through September 30, 2025.

There is no fiscal impact to the City's General Fund in the form of a cash match.

RECOMMENDATION:

Staff recommends approval.