

ORDINANCE

APPROVING THE JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTIONS OFFICE FOR THE MAY 3, 2025 GENERAL ELECTION, AND FOR THE JUNE 7, 2025 RUNOFF ELECTION (IF NEEDED) FOR AN AMOUNT NOT TO EXCEED \$1,630,553.00.

* * * * *

WHEREAS, the City of San Antonio has historically contracted with the Bexar County Elections Administrator to conduct its municipal elections jointly with other political subdivisions within the county and provide services including, but not limited to:

- a) Procuring and distributing election supplies, including the printing and distribution of ballots for mail balloting;
- b) Copying the ordinances ordering the General, Special, and Charter amendment elections, and providing copies in English and Spanish at all early voting and election day polling places;
- c) Hiring, training, and paying Election Judges, Clerks, and other election personnel, including security;
- d) Securing early voting and election day polling sites;
- e) Programming Election equipment to be utilized during early voting and election day;
- f) Transporting Election equipment to each polling site;
- g) Conducting early voting, in person, and by mail;
- h) Conducting election day voting; and
- i) Tabulating election returns

WHEREAS, participation in a Joint Election with other political subdivisions, authorized by Section 271.002(a) of the Texas Election Code, allows the entities to share common expenses for voting machines, election facilities, and poll workers, reducing the cost of the election for each political subdivision, and provides greater convenience to voters to participate in the elections of multiple political subdivisions at one polling place on one single ballot; and

WHEREAS, in accordance with Section 31.092 of the Texas Election Code, it is now necessary to authorize a memorandum of understanding and contract with the Bexar County Elections Administrator to provide election services to the City in connection with the Saturday, May 3, 2025 General Election; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is authorized to execute a memorandum of understanding and contract with Bexar County through the Bexar County Elections Administrator for conducting the Saturday, May 3, 2025 General Election, and the June 7, 2025 run-off election (if needed), authorized by Sections 31.092 and 271.002(a) of the Texas Election Code. A copy of the contract for election services is attached and incorporated as **Attachment 1**; the Joint Election Agreement is attached as **Attachment 2**; the list of early voting polling places will be attached as **Attachment 3**; and the list of election day precincts and polling places will be attached as **Attachment 4**, upon receipt. The list of locations for early voting and election day may be updated by the Administrator on its website at: <https://www.bexar.org/1568/Elections-Department>.

SECTION 2: Funding in the amount of \$1,630,553.00 for this ordinance is available in Fund 11001000, Cost Center 2701010001 and General Ledger 5201030 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 3: Payment is authorized to Bexar County Elections Office and should be encumbered with a purchase order. Bexar County shall refund to the City all City of San Antonio funds remaining after the payment of all election costs.

SECTION 4: The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 5. The Bexar County Elections Administrator shall provide copies of the ordinance ordering the General election at each early voting and election day voting site.

SECTION 6. The Bexar County Elections Administrator is authorized to appoint election officials to serve as judges and clerks for early voting and election day, members of the Early Voting Ballot Board, Signature Verification Committee and Central Counting Station, in connection with the elections.

SECTION 7. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 3rd day of April 2025.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

CWK
04/03/2025
Item No. XX

THIS IS A DRAFT AND WILL BE
REPLACED WITH THE FINAL UPON
COUNCIL APPROVAL

**ATTACHMENT 1:
CONTRACT FOR ELECTIONS SERVICES**

DRAFT

THIS IS A DRAFT AND WILL BE
REPLACED WITH THE FINAL UPON
COUNCIL APPROVAL

**ATTACHMENT 2:
JOINT ELECTION AGREEMENT**

DRAFT

THIS IS A DRAFT AND WILL BE
REPLACED WITH THE FINAL UPON
COUNCIL APPROVAL

**ATTACHMENT 3:
EARLY VOTING POLLING PLACES**

DRAFT

THIS IS A DRAFT AND WILL BE
REPLACED WITH THE FINAL UPON
COUNCIL APPROVAL

**ATTACHMENT 4:
ELECTION DAY POLLING PLACES**

DRAFT