



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 14

Agenda Date: January 11, 2024

In Control: City Council A Session

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Services Agreements: On-Call Civil Engineering Services

SUMMARY:

An ordinance approving the negotiation and execution of eight (8) On-Call Civil Engineering Professional Service Agreements with BGE, Inc.; Camacho-Hernandez & Associates, L.L.C.; CP&Y, Inc. dba STV Infrastructure (STV); Freese and Nichols, Inc.; Halff Associates, Inc.; KCI Technologies, Inc.; Kimley-Horn and Associates, Inc.; and Pape-Dawson Consulting Engineers, Inc. Each agreement is in an amount not to exceed \$3,000,000.00 for a three-year term with no option to renew for a total amount not to exceed \$24,000,000.00 for as-needed civil engineering services, program support and construction phase support related to capital projects citywide. Funding is available from various sources, including 2017 General Obligation Bond Funds, 2022 General Obligations Bond Funds, General Fund, Certificates of Obligation, and other debt proceeds included in the FY 2024 – FY 2029 Capital Improvements Program.

BACKGROUND INFORMATION:

These On-Call Civil Engineering agreements will be available to all City of San Antonio (City) Departments and will address any aspect of civil engineering or program support services to include street and roadway design, drainage design, site layouts, drainage modeling, surveying,

architectural or structural design, special projects, inspections services, training programs for City staff, and real estate support services. Using these agreements allows for expedited delivery of capital projects and provides a cost savings to the City based on negotiated rates for a larger volume of work. Previously, the Public Works Department (PWD) contracted with six (6) consultants that provided On-Call Civil Engineering Services. Those previously executed on-call agreements expired between August and September 2023.

Procurement of Services

A Request for Qualifications (RFQ) was release on July 14, 2023, in the San Antonio Hart Beat, on the City's website, the Texas Electronic State Business Daily, TVSA, and through the online bidding website CivCast. A pre-submittal conference was held on August 1, 2023, and responses were due on August 28, 2023. Thirty-eight (38) submittals were received and all submittals were deemed responsive. A selection committee consisting of representatives from the City Manager's Office, Public Works, San Antonio Water System and CPS Energy evaluated and ranked the proposals. Scoring was based on the published evaluation criteria, which included Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants; Understanding of the Project and Proposed Management Plan; and Experience with the San Antonio Region and Past Performance. After the evaluation process, the top eight (8) ranked firms were recommended for award.

These agreements will be awarded in compliance with the SBEDA Program, which requires contracts to be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and women-owned business participation on the contract. The Goal Setting Committee applied a 19% M/WBE subcontracting goal. All eight (8) On-Call Civil Engineering Professional Service Agreements with BGE, Inc.; Camacho-Hernandez & Associates, L.L.C.; CP&Y, Inc. dba STV Infrastructure (STV); Freese and Nichols, Inc.; Halff Associates, Inc.; KCI Technologies, Inc.; Kimley-Horn and Associates, Inc.; and Pape-Dawson Consulting Engineers, Inc. have committed to meeting these SBEDA goals.

These agreements were developed utilizing a formal Request for Qualifications (RFQ) process; therefore, as required by the Ethics Ordinance, Discretionary Contracts Disclosure Forms are attached.

These vendors have acknowledged to comply with the Heat Illness Prevention Ordinance, approved by City Council on August 31, 2023.

A post-solicitation briefing was held with the Audit and Accountability Committee on November 14, 2023.

ISSUE:

This ordinance approves the negotiation and execution of eight (8) On-Call Civil Engineering Professional Service Agreements with BGE, Inc.; Camacho-Hernandez & Associates, L.L.C.; CP&Y, Inc. dba STV Infrastructure (STV); Freese and Nichols, Inc.; Halff Associates, Inc.; KCI Technologies, Inc.; Kimley-Horn and Associates, Inc.; and Pape-Dawson Consulting Engineers, Inc. Each agreement is in an amount not to exceed \$3,000,000.00 for a three-year term with no option to renew for a total amount not to exceed \$24,000,000.00 for as-needed civil engineering services, program support

and construction phase support related to capital projects citywide. Funding is available from various sources, including 2017 General Obligation Bond Funds, 2022 General Obligations Bond Funds, General Fund, Certificates of Obligation, and other debt proceeds included in the FY 2024 – FY 2029 Capital Improvements Program.

These On-Call Civil Engineering agreements will be available to all City of San Antonio (City) Departments and will address any aspect of civil engineering and program support services to include street and roadway design, drainage design, site layouts, drainage modeling, surveying, architectural or structural design, special projects, inspections services, training programs for City staff, and real estate support services. Using these agreements allows for expedited delivery of capital projects and provides a cost savings to the City based on negotiated rates for a larger volume of work. Previously, the Public Works Department (PWD) contracted with six (6) consultants that provided On-Call Civil Engineering Services for capital projects. Those previously executed on call agreements expired between August and September 2023.

ALTERNATIVES:

Alternatively, the City could release a RFQ for each project as needs are identified. However, this would significantly impact the timely delivery of future capital improvement projects.

FISCAL IMPACT:

This ordinance approves the negotiation and execution of eight (8) On-Call Civil Engineering Professional Service Agreements with BGE, Inc.; Camacho-Hernandez & Associates, L.L.C.; CP&Y, Inc. dba STV Infrastructure (STV); Freese and Nichols, Inc.; Halff Associates, Inc.; KCI Technologies, Inc.; Kimley-Horn and Associates, Inc.; and Pape-Dawson Consulting Engineers, Inc. Each agreement is in an amount not to exceed \$3,000,000.00 for a three-year term with no option to renew for a total amount not to exceed \$24,000,000.00 for as-needed civil engineering services, program support and construction phase support related to capital projects citywide. Funding is available from various sources, including 2017 General Obligation Bond Funds, 2022 General Obligations Bond Funds, General Fund, Certificates of Obligation, and other debt proceeds included in the FY 2024 – FY 2029 Capital Improvements Program.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these work orders are subject to available funding and authorized by individual project capital budgets when work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends the ordinance authorizing the negotiation and execution of eight (8) On-Call Civil Engineering Professional Service Agreements with BGE, Inc.; Camacho-Hernandez & Associates, L.L.C.; CP&Y, Inc. dba STV Infrastructure (STV); Freese and Nichols, Inc.; Halff Associates, Inc.; KCI Technologies, Inc.; Kimley-Horn and Associates, Inc.; and Pape-Dawson Consulting Engineers, Inc., each

in an amount not to exceed \$3,000,000.00 for a three-year term with no option to renew for a total amount not to exceed \$24,000,000.00 for as-needed civil engineering services, program support and construction phase support related to capital projects citywide.