

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING THE SUBMISSION OF A GRANT APPLICATION AND  
THE ACCEPTANCE OF FUNDS UPON AWARD OF  
APPROXIMATELY \$58,000.00 FOR REIMBURSEMENT OF  
ALLOWABLE COSTS FOR INTERLIBRARY LOAN SERVICES  
FROM THE TEXAS STATE LIBRARY AND ARCHIVES  
COMMISSION FOR THE PERIOD OF AUGUST 1, 2023 - JULY 31,  
2024.**

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**WHEREAS**, the San Antonio Public Library (SAPL) has provided SAPL materials to public, school and academic libraries since 1972 as part of the Interlibrary Loan Program; and

**WHEREAS**, under the program, San Antonio Public Library customers can borrow materials from participating libraries across the Nation; and

**WHEREAS**, also, participating in the statewide Interlibrary Loan Program is a requirement for State accreditation status which allows the San Antonio Public Library to apply for specific grants such as e-rate; and

**WHEREAS**, TSLAC will reimburse the City \$6.00 per item loaned under this program prior to June 10,2024; and

**WHEREAS**, on June 10, the San Antonio Public Library will migrate to a new ILL management platform provided by TSLAC, after which, the reimbursement rate will increase to \$9.00 per loan due to the anticipated increase in staff labor per loan transaction; and

**WHEREAS**, the San Antonio Public Library estimates that over 9,100 items will be loaned for the one-year grant period, resulting in a grant reimbursement of approximately \$58,000.00.

**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the San Antonio Public Library or designee, is hereby authorized to submit a grant application and accept grant funds upon award of approximately \$58,000.00 for reimbursement of allowable costs for Interlibrary Loan services

from the Texas State Library and Archives Commission for the period of August 1, 2023 - July 31, 2024.

**SECTION 2.** The City Manager or designee, or the Director of the San Antonio Public Library or designee, is further authorized to execute any, and all necessary documents to effectuate said application and acceptance.

**SECTION 3** Should funding be awarded, upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of approximately \$58,000.00 will be appropriated in said funds. A final budget, including Internal Orders and GL Accounts, will be submitted by the San Antonio Public Library upon award.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 8th day of August, 2024.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney