



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 1

**Agenda Date:** April 3, 2024

**In Control:** City Council B Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Briefing on the Terminal Development Program for the San Antonio International Airport; a post-solicitation briefing on the Parking Operator for the San Antonio International Airport; and a pre-solicitation briefing on Security Services for the San Antonio International Airport.

**SUMMARY:**

The Aviation Department will brief City Council on the status of the Terminal Development Program for the San Antonio International Airport, including an update on the FY 2024 Federal Grant Program. The Aviation Department will provide a post-solicitation briefing for Parking Operator services and a pre-solicitation briefing for security services, both for the San Antonio International Airport.

**BACKGROUND INFORMATION:**

On November 18, 2021, City Council approved the Strategic Development Plan (SDP), a Master Planning process required by the Federal Aviation Administration to take place every eight to 10 years. The SDP for the San Antonio International Airport identified airfield, terminal, roadway and supporting infrastructure improvements to support the economic growth of our region. The SDP developed into the Terminal Development Program (TDP), which is targeting completion of a new terminal and its associated enabling projects by the end of the second quarter of 2028. At

the kick-off B Session presentation to City Council in May 2022, the Aviation Department committed to briefing City Council on the status of the TDP on a quarterly basis and bringing forth all pre- and post-solicitation briefings for high-profile contracts. The City Council has received six B Session briefings by the Aviation Department.

## **ISSUE:**

The Aviation Department will brief City Council on the status of the Terminal Development Program for the San Antonio International Airport, including the FY 2024 Federal Grant Program. The City Council will receive a presentation on two high profile solicitations for services for the San Antonio International Airport including a post-solicitation briefing for a Parking Operator and a pre-solicitation briefing for security services.

### Parking Optimization

On September 28, 2022, the Aviation Department provided City Council with a pre-solicitation briefing on parking optimization services for the San Antonio International Airport. The City is seeking a firm (or firms) to provide Parking Optimization Services for the San Antonio International Airport to include parking and ground transportation operations, hardware, software and associated services. Through this Request For Proposals, the City is transitioning its parking and ground transportation function to a private operation, a structure that is standard at other medium-hub and large-hub airports. The City released the solicitation in March 2023. The post-solicitation briefing will cover the scope of work, schedule, scoring criteria and summary, and Airport Concessions Disadvantaged Business Enterprise Goal.

### Security Services

The San Antonio International Airport requires a firm to provide secured area access management and monitoring services in order to meet federal regulations and counter evolving threats. Airports utilize these types of firms because they are compliant with Transportation Security Administration (TSA) directives, airport security plans and the safety and security of passengers, vendors and airport staff. In addition, these firms are cognizant of the need to provide excellent customer service at airports. The pre-solicitation briefing will cover the estimated contract value, project timeline, scope of work, term of contract, proposed scoring criteria, and other project considerations.

## **ALTERNATIVES:**

For briefing purposes only.

## **FISCAL IMPACT:**

For briefing purposes only.

**RECOMMENDATION:**

For briefing purposes only.