



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 10

Agenda Date: September 12, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Utility Task Vehicles (UTV) & All-Terrain Vehicles (ATV)

SUMMARY:

This ordinance authorizes contracts with Briggs Industrial Solutions, Inc, dba Briggs Equipment in the amount of \$69,196.00; Chaves Brothers Management, LLC in the amount of \$208,399.93; and JRE Golf Cars, LLC, dba Mission Golf Cars in the amount of \$24,956.00 for 13 light utility vehicles for the Center City Development & Operations, Convention and Sports Facilities, Parks & Recreation, Solid Waste Management and Aviation departments for a total cost of \$302,551.93. Funding is available in the amount of \$101,399.96 from the Airport Operating & Maintenance Fund FY 2024 Adopted Budget, \$169,673.98 from the Equipment Renewal and Replacement Fund FY 2024 Adopted Budget, \$31,477.99 from the General Fund FY 2024 Adopted Budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action are bid responses submitted by Briggs Industrial Solutions, Inc., dba Briggs Equipment; Chaves Brothers Management, LLC; and JRE Golf Cars, LLC, dba Mission Golf Cars to provide light utility vehicles.

These contracts are anticipated to supply 13 light utility vehicles. Aviation Department will receive three (3) replacements and one (1) fleet addition, Center City Development & Operations will receive two (2) replacements and one (1) fleet addition, Convention & Sports Facilities will receive one (1) replacement, Parks & Recreation Department will receive two (2) replacements and one (1) fleet addition, and Solid Waste Management Department will receive two (2) replacements.

The City issued an Invitation for Bid (IFB) for “UTVS & ATVS” (IFB 6100018113) on June 14, 2024, with a submission deadline of July 3, 2024. The IFB was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential bidders. Seven bids were received. Briggs Industrial Solutions, Inc., dba Briggs Equipment; Chaves Brothers Management, LLC; and JRE Golf Cars, LLC, dba Mission Golf Cars are recommended for contract awards and meet the published specifications. Item 2 for JRE Golf Cars, LLC, dba Mission Golf Cars (Alternate Bid) and Item 3 for Chaves Brothers Management, LLC were deemed not as specified because bidders did not meet required published technical specification.

The term of the contract will be upon award by City Council and will terminate upon delivery of all goods ordered.

ISSUE:

These contracts will provide two (2) 4 Wheeled 4x2 Open Cab Light Utility Vehicle ELECTRIC; four (4) Off Road 2-Seater 4x4 Light Utility Vehicle w/ Dump Bed; two (2) Infield Groomers with Attachments; one (1) Mid-Size Off-Road 4 Seater 4x4 Utility Vehicle w/ Dump Bed; two (2) 2-Seater 4x4 Light Utility Vehicle; and two (2) 4-Seater 4x4 Light Utility Vehicle with Amber Beacon and Windows to be used by the Center City Development & Operations, Convention and Sports Facilities, Parks & Recreation, Solid Waste Management and Aviation departments. Order banks will be closed when the maximum number of orders is reached for the factory’s allocated production plan.

Lead time for the Light Utility Vehicles for Bid Item 2 is 10 – 14 calendar days, Bid Item 3 is 45 calendar days, and Bid Items 4, 5, 6, and 7, is from 120 - 240 calendar days to be delivered in 2024 and 2025.

The UTVS come with a minimum 12-month warranty. These light utility vehicles will have a 120-month life cycle.

Only two of the 13 light utility vehicles being supplied are suitable for electric options. Bid Item 2 for the 4 Wheeled 4x2 Open Cab Light Utility Vehicle electric meets the standard for the electric option.

These light utility vehicles have no classification under the Federal Highway Administration for vehicle weights and certifications. Equipment is exempt from Texas registration and are prohibited from being driven on interstates and highways.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

For Item 1: Deleted and will be rebid at a later date.

For Item 2: The recommended award is to the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

For Item 3: In accordance with the Local Preference Program, no local preference was applied since the local bidder is not within 5% of the recommended lowest non-local bidder.

For Item(s) 4, 5, 6, and 7: There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to these contracts.

ALTERNATIVES:

Should these contracts not be approved there could be potential for delays in the delivery of essential services to the residents of San Antonio. The replacements proposed have met the requirements for replacement and are no longer economically feasible to repair. Should these UTVs not be purchased, then there could be an increased cost in maintenance and repair and operations may be compromised for the end-user department.

FISCAL IMPACT:

This ordinance authorizes contracts with Briggs Industrial Solutions, Inc, dba Briggs Equipment in the amount of \$69,196.00; Chaves Brothers Management, LLC in the amount of \$208,399.93; and JRE Golf Cars, LLC, dba Mission Golf Cars in the amount of \$24,956.00 for 13 light utility vehicles for the Center City Development & Operations, Convention and Sports Facilities, Parks & Recreation, Solid Waste Management and Aviation departments for a total cost of \$302,551.93. Funding is available in the amount of \$101,399.96 from the Airport Operating & Maintenance Fund FY 2024 Adopted Budget, \$169,673.98 from the Equipment Renewal and Replacement Fund FY 2024 Adopted Budget, \$31,477.99 from the General Fund FY 2024 Adopted Budget.

RECOMMENDATION:

Staff recommends approval of this ordinance.

This contract was procured on the basis of low bid and a Contracts Disclosure Form is not

required.