



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 7

**Agenda Date:** November 21, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Contract Award: 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract

**SUMMARY:**

An ordinance accepting the lowest responsive bid and awarding the 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$326,500. Funding is available from the General Fund, the Advanced Transportation District Fund, debt proceeds or other funding sources included in the FY 2025 – FY 2030 Capital Improvements Program.

**BACKGROUND INFORMATION:**

**Project Background**

As part of the approved FY 2025 Budget, City Council approved a \$122 million budget for the Street Maintenance Program (SMP). Of the total program, \$102 million is allocated 100% based on street condition per Council District and \$20 million (funded in the 2022 Bond) is allocated based on 50% street network size and 50% street condition per Council District.

The \$122 million is comprised of \$14 million in-house and \$108 million in contractual street maintenance projects, including \$20 million Bond funding projects. This ordinance authorizes one

contract for FY 2025 totaling \$326,500 for the construction of street maintenance projects. Additional contracts are scheduled to be awarded at a later date for the remaining SMP.

### **Procurement of Services**

This project was advertised on July 19, 2024 for construction bids in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the electronic bidding website CivCast. Bids were opened on August 30, 2024 and four (4) bids were received. Of these, JCM Commercial Services LLC submitted the lowest responsive bid as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and women-owned business participation on the contract. The Goal Setting Committee set a 13% Minority Women Business Enterprise (MWBE) subcontracting goal and 5% African-American Business Enterprise (AABE) subcontracting goal. JCM Commercial Services LLC has committed to meeting the subcontractor participation goal.

This construction contract was developed utilizing the low bid process; therefore, a Contracts Disclosure Form is not required.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023 through Ordinance #2023-08-31-0585.

### **ISSUE:**

This ordinance accepts the lowest responsive bid and awards the 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$326,500.

As part of the department's continuing efforts to expedite project delivery and complete infrastructure projects, the task order contract will enable Public Works to execute multiple projects delivered through the Street Maintenance Program (SMP).

The 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract will be utilized to provide for crack seal projects and any other required work for the completion of the SMP Pavement Preservation projects located throughout the City.

### **ALTERNATIVES:**

Alternatively, City Council could choose not to approve this contract and require staff to re-solicit this project. However, this would significantly impact the delivery of the Street Maintenance Program.

### **FISCAL IMPACT:**

This ordinance accepts the lowest responsive bid and awards the 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$326,500. Funds are available from the General Fund, the Advanced Transportation District Fund, debt proceeds or other funding sources included in the FY 2025 – FY 2030 Capital Improvements Program.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these work orders are subject to available funding and are authorized by individual project capital budgets at the time work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

**RECOMMENDATION:**

Staff recommends approval of the 2025 Pavement Preservation Package 12 – Crack Seal Task Order Contract to JCM Commercial Services LLC in the total amount of \$326,500 to complete street maintenance projects identified in the Street Maintenance Program.