



# City of San Antonio

## Agenda Memorandum

**File Number:**

---

**Agenda Item Number:** 14

**Agenda Date:** August 29, 2024

**In Control:** City Council A Session

---

**DEPARTMENT:** Building & Equipment Services

**DEPARTMENT HEAD:** Jorge Perez

**COUNCIL DISTRICTS IMPACTED:** District 3

**SUBJECT:**

Police Training Academy Underground Fuel Storage Tank Replacement

**SUMMARY:**

An ordinance accepting the lowest responsive bid and awarding a construction contract including seven additive alternates to PSI JF Petroleum Group, Inc. for a total cost of \$558,166.75 for the Police Training Academy Underground Fuel Storage Tank Replacement project. Funding is available through previously authorized Certificates of Obligation and included in the FY 2024 – FY 2028 Capital Improvement Program.

**BACKGROUND INFORMATION:**

**Project Background**

The Police Training Academy is located at 12200 Southeast Loop 410. There is an existing fuel facility at this location which allows SAPD patrol vehicles to refuel on site. However, due to the age and deterioration of the existing underground fuel storage tank (UST), the fuel site has reached the end of its operational lifecycle. The purpose of this project is to remove existing and install a new UST, piping, dispensers, and automatic tank gauge system which will allow the City to continue to maintain the integrity of all fueling systems while protecting the environment in

accordance with the Texas Commission on Environmental Quality. Due to the anticipated UST delivery time, the project is scheduled to start December 2024 and be completed by February 2025.

### **Procurement of Services**

This project was advertised on May 24, 2024, for construction bids in the San Antonio Hart Beat, City's website, Texas Electronic State Business Daily, TVSA and through electronic bidding website CivCast. Bids were opened on July 2, 2024, and two (2) bids were received. Of these, PSI JF Petroleum Group, Inc. submitted the lowest responsive bid as indicated in the attached bid summary.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This construction contract was developed utilizing the low qualified bid process. Therefore, a Contracts Disclosure Form is not required.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023 through Ordinance #2023-08-31-0585.

### **ISSUE:**

This ordinance authorizes a contract with PSI JF Petroleum Group, Inc. to provide the Police Training Academy with new a UST and related fueling system for a total cost of \$558,166.75. The additive alternates included in the project contain scope involving removal and disposal of contaminated soil, excavation shoring, placement of new backfill, installation of concrete anchors, and removal of existing concrete and fuel. Construction is scheduled to start December 2024 and be completed by February 2025.

### **ALTERNATIVES:**

Should this contract not be approved, the Police Training Academy fuel facility could experience an underground fuel leak and be placed out of service for an extended period. Police officers would then have to refuel at alternate fuel locations.

### **FISCAL IMPACT:**

This ordinance accepts the lowest responsive bid and awards a construction contract including seven additive alternates to PSI JF Petroleum Group, Inc. for a total cost of \$558,166.75. Funding is available through previously authorized Certificates of Obligation and included in the FY 2024 – FY 2028 Capital Improvement Program.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.