



CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION

**HISTORIC AND DESIGN REVIEW COMMISSION
MEETING MINUTES
WEDNESDAY, DECEMBER 18, 2024**

The City of San Antonio Historic and Design Review Commission (**HDRC**) met on Wednesday, December 18, 2024, at 1901 South Alamo Street, San Antonio, Texas 78204.

MEETING CALLED TO ORDER:

Chair Gibbs called the meeting to order at 3:00 p.m.

ROLL CALL:

PRESENT: Castillo (virtual), Savino, Velásquez, Mazuca, Cervantes, Holland, Fetzer, and Gibbs

ABSENT: Galloway, Guevara, Grube

- Commissioner Galloway joined virtually at 3:03 p.m.
- Commissioner Grube joined virtually at 3:07 p.m.

CHAIR'S STATEMENT:

Chair Gibbs provided a statement regarding meeting processes, appeals, time limits, decorum.

ANNOUNCEMENTS:

- Spanish interpreter services available to the public during the hearing.
- OHP staff acknowledged the work and service of the HDRC and CTAB for 2024:
 - HDRC reviewed over 327 cases, and CTAB reviewed over 55 cases.
- Item 3 was postponed by the applicant.

APPROVAL OF MEETING MINUTES:

MOTION: Commissioner Savino moved to approve HDRC meeting minutes for December 4, 2024. Commissioner Cervantes seconded the motion.

VOTE: **AYE:** Castillo, Savino, Velásquez, Galloway, Mazuca, Cervantes, Holland, Fetzer, and Gibbs

NAY: None

ABSENT: Guevara and Grube

ACTION: **MOTION PASSED** with 9 AYES. 0 NAYS. 2 ABSENT.

APPROVAL OF 2025 HDRC MEETING SCHEDULE:

MOTION: Vice Chair Fetzer moved to approve the 2025 HDRC meeting schedule. Commissioner Savino seconded the motion.

VOTE: **AYE:** Castillo, Savino, Velásquez, Galloway, Mazuca, Cervantes, Holland, Fetzer, and Gibbs.

NAY: None.

ABSENT: Guevara and Grube.

ACTION: **MOTION PASSED** with 9 AYES. 0 NAYS. 2 ABSENT.

- Item 2 – The King William Association Architectural Advisory Committee submitted a letter in support of the request and staff's recommendations.
- Item 6 – The Monte Vista Historical Association's Architectural Review Committee submitted a letter in support of the request.
- Item 8 – The King William Association Architectural Advisory Committee submitted a letter in support of the request and staff's recommendations.

- Commissioner Mazuca requested Item 1 be pulled for individual consideration.

Item 2, Case No. 2024-403	422 PEREIDA ST
Item 4, Case No. 2024-410	300 CONVENT
Item 5, Case No. 2024-411	125 CAMARON
Item 6, Case No. 2024-337	2900 SAN PEDRO AVE
Item 7, Case No. 2024-379	114 DEWBERRY ST
Item 8, Case No. 2024-397	312 PEREIDA ST
Item 9, Case No. 2024-402	226 ARMY
Item 10, Case No. 2024-404	362 E HUISACHE AVE
Item 11, Case No. 2024-408	2015 W HUISACHE AVE

ADDRESS: Silk Road Cultural Heritage District
APPLICANT: Office of Historic Preservation

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VOTE: AYE: Castillo, Savino, Velásquez, Galloway, Mazuca,
Grube, Cervantes, Holland, Fetzer, and Gibbs
NAY: None
ABSENT: Guevara

ACTION: MOTION PASSED with 10 AYES. 0 NAYS. 1 ABSENT.

ITEM 12. HDRC NO. 2024-405
ADDRESS: 246 QUENTIN DR
APPLICANT: Javier Gould

REQUEST:

The applicant is requesting a Certificate of Appropriateness for approval to relocate existing window from the left side of the front door to the right side of the chimney on front facade. Fenestration opening to left of front door to be enclosed with in-kind siding.

RECOMMENDATION:

Staff does not recommend the removal of the window based on findings a and b, however, staff does find the installation of an historic wood window to the right of the chimney appropriate as a window was present historically in the proposed location.

PUBLIC COMMENT: None.

MOTION: Commissioner Grube moved to approve with staff stipulations.
Vice Chair Fetzer seconded the motion.

VOTE: AYE: Castillo, Savino, Velásquez, Galloway, Mazuca,
Grube, Cervantes, Holland, Fetzer, and Gibbs
NAY: None
ABSENT: Guevara

ACTION: MOTION PASSED with 10 AYES. 0 NAYS. 1 ABSENT.

ITEM 13. HDRC NO. 2024-413
ADDRESS: 703 DOLOROSA
APPLICANT: Charles Gottsman/Aetna Sign Group

REQUEST:

The applicant is requesting a Certificate of Appropriateness for approval to install signage at 703 Dolorosa. Within this request, the applicant has proposed the following:

1. Install one (1), internally illuminated cabinet sign to read "ACADEMY & CAREER SERVICES" with the Goodwill logo to be located at the rear of the structure facing a parking lot. The proposed signage will feature an overall width of 7'11" and height of 4'7.5". The total size of the sign will be approximately 37 square feet. This sign is identified as sign B in the application documents.
2. Install one (1), internally illuminated hanging cabinet sign to read "ACADEMY & CAREER SERVICES" with the Goodwill logo to be located under the awing running parallel to Dolorosa. The proposed signage will feature an overall width of 4' and an overall height of 2'. The total size of the sign will be approximately 16 square feet. This sign is identified as sign C in the application documents.

Staff recommends approval, based on findings a through g, with the following stipulations:

- PUBLIC COMMENT: None.

ACTION: MOTION PASSED with 10 AYES. 0 NAYS. 1 ABSENT.

ADDRESS: 1331 SE MILITARY DR
APPLICANT: George Rodriguez

The applicant is requesting a Certificate of Appropriateness for approval to install signage at 1331 SE Military Dr. Within this request, the applicant has proposed the following:

1. Install one (1), internally illuminated cabinet sign to read "BEER N' ALL" to be located on the front façade. The proposed signage will feature an overall width of 6'11" and height of 6'. The total size of the sign will be approximately 42 square feet.
2. Install one (1), internally illuminated cabinet sign to read "DRIVE-THRU MARGARITAS – MARGARITAS – DAIQURIS – MICHELADAS – SHOTS – CHAMOY SNACKS" to be located on the front façade. The proposed signage will feature an overall width of 41'6" and an overall height of 5'5". The total size of the sign will be approximately 210 square feet.
3. Install one (1), internally illuminated cabinet sign to read "MARGARITA DRIVE-THRU" to be located under the previously approved refaced pole sign. The proposed signage will feature an overall width of 7'2" and an overall height of 3'8". The total size of the sign will be approximately 56 square feet.

Staff does not recommend approval. The following modifications are necessary to conform with the design guidelines:

- PUBLIC COMMENT: None.

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MOTION 2: Commissioner Holland moved to amend the motion to deny the request.
Vice Chair Fetzer seconded the motion.

VOTE: AYE: Castillo, Savino, Velásquez, Galloway, Mazuca,
 Grube, Cervantes, Holland, Fetzer, and Gibbs
 NAY: None
 ABSENT: Guevara

ACTION: MOTION PASSED with 10 AYES. 0 NAYS. 1 ABSENT.

ADJOURNMENT:

Chairman Gibbs adjourned the meeting at 4:15 p.m.

APPROVED

J. Maurice Gibbs, Chair
Historic Design Review Commission
City of San Antonio

Date: _____