



# City of San Antonio

## Contract Summary Sheet

**Name/Title (Caption as shown on agenda):****Change Order 1 for Annual Contract for Parking Enhancements and Mobile App 6100008644 MC**

This Change Order 1 to City approved Ordinance 2018-11-15-0903 awarded to Passport Labs, Inc., will extend the contract for one year through November 20, 2024, with a one-year renewal option. Passport Labs, Inc. will continue to provide a private label parking mobile application with full-service parking support and service. Passport Labs, Inc. will continue to provide a mobile parking application which offers users key features of visibility to parking availability, payment options, and extending time limits for approximately 5,600 downtown public parking spaces available in garages and street level lots / spaces that are supported by automated meters and 700-coin operated meters.

The convenience/transaction fee will increase from \$0.15 to \$0.25 per transaction. Passport Labs, Inc. collects a convenience/transaction fee of \$.25 per transaction. The parker is notified of the transaction fee through the mobile application. There is no fee to the parker to extend an active session.

**Total \$:** \$50,000.00 annually**Contract Period:** November 20, 2023, through November 20, 2024, with a one-year renewal option**Method of Procurement:** Change Order**Price Trend:** N/A**Contract Info:** Formal \_\_\_\_ Annual X Support/Maintenance \_\_\_\_ Lease \_\_\_\_**Recommended Contractor(s):** Passport Labs, Inc., 128 South Tryon Street, Suite 2200, Charlotte, NC 28202**Previous Contractor(s):** N/A**Comments:** N/A**Anticipated Future Requirements and Action:** N/A**Procurement Alternative:** Should this change order not be approved, visibility to parking availability, payment options, and extending parking time limits will negatively affect the City parking customer's experience.**Using Department (s):** Center City Development Office

