



# City of San Antonio

## Agenda Memorandum

### File Number:

**Ordinance approving a lease agreement with Vector Airport Systems LLC, for the Billing and Collection Services for the General Aviation Landing Fee and the General Aviation Federal Inspection Station Fee located at the San Antonio International Airport for a term of Five years, with additional Five (5) one-year terms, generating an estimated in revenue of \$2,100,000 annually which will be deposited into the Airport Operating and Maintenance Fund. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director, Aviation]**

#### Attachments:

- Signed lease agreement
- Discretionary disclosure form
- Map of location or graphic of layout

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**Agenda Item Number:** 17

**Agenda Date:** September 19, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

#### **SUBJECT:**

Lease Agreement with Vector Airport Systems LLC, at the San Antonio International Airport

**SUMMARY:**

This ordinance approves a lease agreement with Vector Airport Systems, LLC, for the Billing and Collection Services for the General Aviation Landing Fee and General Aviation Federal Inspection Station Fee located at the San Antonio International Airport for a term of five years which will commence October 1, 2024. Upon mutual agreement of the Parties, the agreement may be extended for five additional one-year terms. The lease agreement will generate an estimated revenue of \$2,100,000 annually, which will be deposited into the Airport Operating and Maintenance Fund.

**BACKGROUND INFORMATION:**

Vector Airport Systems, LLC will be a new service provider at the San Antonio International Airport for the Billing and Collection Services for the General Aviation Landing Fee and General Aviation Federal Inspection Station Fee. The agreement will commence October 1, 2024, and terminate five years thereafter. Upon mutual agreement of the Parties, the agreement may be extended for five additional one-year terms. The Aviation Director has the authority to implement extension(s) without requiring City Council approval.

**ISSUE:**

This ordinance approves a lease agreement with Vector Airport Systems, LLC, for the Billing and Collection Services for the General Aviation Landing Fee and General Aviation Federal Inspection Station Fee located at the San Antonio International Airport for a term of five years which will commence October 1, 2024. Upon mutual agreement of the Parties, the agreement may be extended for five additional one-year terms. The lease agreement will generate an estimated revenue of \$2,100,000 annually, which will be deposited into the Airport Operating and Maintenance Fund.

**ALTERNATIVES:**

If City Council does not approve this agreement with Vector Airport Systems, LLC for the Billing and Collection Services for the General Aviation Landing and General Aviation Federal Inspection Station Fee, the San Antonio International Airport would lose a new revenue stream generating \$2,100,000 annually.

**FISCAL IMPACT:**

This ordinance authorizes a lease agreement with Vector Airport Systems, LLC for the Billing and Collection Services for the General Aviation Landing Fee and General Aviation Federal Inspection Station Fee located at the San Antonio International Airport for a term of five years which will commence October 1, 2024. The lease agreement will generate an estimated revenue of \$2,100,000 annually, which will be deposited into the Airport Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends the approval of a lease agreement with Vector Airport Systems, LLC at the San Antonio International Airport.