



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 3

**Agenda Date:** November 7, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

FASTER Web Fleet Management System

**SUMMARY:**

This ordinance ratifies services provided and approves a contract amendment with TT FASTER, LLC, dba FASTER Asset Solutions for continued maintenance and support to the City's Fleet Management System for a term beginning April 11, 2024 to August 31, 2025 with four additional one year renewals for an estimated total contract value of \$735,402.35. This ordinance also ratifies the payment in an amount of \$52,066.90 for services rendered from the start date of this amendment of April 11, 2024 through August 31, 2024.

**BACKGROUND INFORMATION:**

The Building and Equipment Services Department (BESD) manages all vehicle acquisitions for the City of San Antonio. As such, a robust inventory and vehicle management system is required to maintain a fleet of nearly 5,400 vehicles and heavy-duty machinery for all City departments including the Aviation, Fire, Police, Solid Waste, Transportation, Public Works departments and others.

The City has operated the FASTER Win fleet management system since the 1990s and upgraded

to Faster Web in 2019. FASTER Web provides the City with a real-time, web based product that will continue to provide additional and more robust reporting capabilities, increased visibility of the work order process, improved preventative maintenance notifications, enhanced forecasting for potential vehicle replacement, increased flexibility in user roles, and an improved user interface.

The previous contract with FASTER expired and a contract amendment was necessary to allow FASTER to continue to provide the required maintenance and support for the FASTER Web software utilized by various departments to include Fire, Police, Aviation, BESD and SWMD fleet services. This contract amendment extends this agreement from April 11, 2024, through August 31, 2025 with four additional, one-year renewals at the City's option. Ratification of the contract term for the period of April 11, 2024 through November 7, 2024, is required at this time, since the contract term began prior to the contract amendment approval, to avoid any lapse of services; as the contract amendment was being processed, services continued to be provided and payment in an amount of \$52,066.90 was made for services rendered between April 11, 2024 through August 31, 2024 to prevent any disruptions to services, requiring ratification of payment for this contract period with Council approval.

**ISSUE:**

Ordinance approving a ratification of payment and contract amendment with TT FASTER, LLC, dba FASTER Asset Solutions is submitted for Council action to extend and continue the Faster Fleet Maintenance Software Site License Agreement for the period April 11, 2024 through August 31, 2025 with four, one year renewal options.

This contract amendment is exempt from competitive bidding and is excluded from the scope of the SBEDA program.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

Should this ratification and contract amendment not be approved, the Building and Equipment Services, Fire, Police, Aviation and Solid Waste Management departments will not have access to an enterprise license and will be unable to maintain the collective fleet management records database for all City-owned vehicles and equipment. The City would be required to purchase client licenses for existing software on an as-needed basis resulting in increased costs.

**FISCAL IMPACT:**

This ordinance ratifies services previously provided and approves a contract amendment with TT FASTER, LLC, dba FASTER Asset Solutions for continued maintenance and support to the City's Fleet Management System for a term beginning April 11, 2024 to August 31, 2025 with four additional one year renewals for an estimated total contract value of \$735,402.35 to be funded from the Fleet Services Fund and General Fund FY 2024 and FY 2025 Adopted Budgets. Funding for subsequent years is contingent upon City Council approval of the annual budget.

This ordinance also ratifies the payment in an amount of \$52,066.90 for services rendered between April 11, 2024 through August 31, 2024 funded from the Fleet Services Fund and General Fund FY 2024 Adopted Budgets in the amount of \$39,456.41 and \$12,610.49 respectively.

**RECOMMENDATION:**

Staff recommends approval of the payment and term ratification and approval of the contract amendment.

This is a contract amendment and a Contracts Disclosure Form is not required.