



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 7

Agenda Date: August 8, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Badge & ID Services for the San Antonio Airport System

SUMMARY:

This ordinance ratifies an amendment to a contract with Lamark Solutions, Inc., for the multi-factor identification (MFI) system for the San Antonio Airport System (a) ratify payment and amendment of the contract with Lamark Solutions, Inc., to extend the term through September 30, 2024, for an additional cost of \$9,000.00 and a total contract cost of \$58,643.86, and (b) approve extension for an additional period beginning October 1, 2024 and ending September 30, 2030 for an additional total cost of \$104,400.00. Funding in the amount of \$9,000.00 is available from the Airport Operating and Maintenance Fund FY 2024 Adopted Budget. Funding for future years is contingent upon City Council Approval of the annual budget.

BACKGROUND INFORMATION:

This request for ratification of the amendment will (a) ratify payment and extend the term through September 30, 2024, for a total cost of \$58,643.86; and (b) approve extension for an additional period beginning October 1, 2024 and ending September 30, 2030 for an additional total cost of \$104,400.00.

The City awarded an informal contract, not to exceed \$50,000 to Lamark Solutions, Inc to provide the Aviation Department with the TrulyMEid System, a Multi-factor Authentication (MFA) security process that enables the Aviation Department's Identity Management Solutions (IMS) to confirm the end-user, beginning on January 1, 2021, through March 7, 2023. This system ties into the City network to allow non-City users to utilize the system. The MFA also provides additional security features for security personnel.

In June 2023, the contract was amended via Amendment 1 to extend the contract through January 7, 2024. City further exercised the available contract extensions through a contract expiration date of April 7, 2024. Aviation has continued to use the TrulyMEid System on a month-to-month basis and has paid for services in the amount of \$58,643.86 through September 30, 2024.

This system is used by the City of San Antonio to allow individuals that are not City of San Antonio employees, such as contractors and their employees, to access the City's network in order to work with the Identity Management System (IMS) for the San Antonio Airport System. The program with Lamark Solutions, Inc., is the only MFI that works with the current IMS. This program has been reviewed by ITSD and meets the City's security IT standards and procedures.

The contract with Lamark Solutions, Inc., was procured on the basis of a sole source exemption. Lamark Solutions Inc. is the sole certified provider for TrulyMEid System and has been utilized by the department since January 2021.

This contract is being procured as sole source according to the provisions of Texas Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements.

ISSUE:

This ordinance will ratify an amendment to extend the contract term through September 30, 2030 and payments as outlined in this memo for application services from Lamark Solution, Inc., to provide non-City airport authorized signatory users within the airport authorized signatures a secure multi-factor "gatekeeper" to the City's network, in accordance with City standards and security policies and directives. There are approximately 500 users accessing sensitive identification information dealing with badge and ID personally identifiable information.

This contract is exempt from competitive bidding and is excluded from the scope of the Small Business Economic Development Advocacy (SBEDA) program.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

ALTERNATIVES:

Any delay in payment for services would have caused the Aviation Department's Badge and ID Division risk of having no access to Identity Management System (IMS) through the City network and potential violation of the City standards and security policies and directives of City. Ratification of this amendment will extend the contract through September 30, 2030 and provide a secure solution access Identity Management System through the City network.

FISCAL IMPACT:

This ordinance ratifies an amendment to a contract with Lamark Solutions, Inc., for the multi-factor identification (MFI) system for the San Antonio Airport System (a) ratify payment and amendment of the contract with Lamark Solutions, Inc., to extend the term through September 30, 2024, for an additional cost of \$9,000.00 and a total contract cost of \$58,643.86, and (b) approve extension for an additional period beginning October 1, 2024 and ending September 30, 2030 for an additional total cost of \$104,400.00. Funding in the amount of \$9,000.00 is available from the Airport Operating and Maintenance Fund FY 2024 Adopted Budget. Funding for future years is contingent upon City Council Approval of the annual budget.

RECOMMENDATION:

Staff recommends ratification of this amendment to extend the term (a) through September 30, 2024, for a total cost of \$58,643.86; and (b) for an additional period beginning October 1, 2024 and ending September 30, 2030 for an additional total cost of \$104,400.00 for the Multi-factor Identification System for the San Antonio International Airport.