



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 17

Agenda Date: August 8, 2024

In Control: City Council A Session

DEPARTMENT: Parks & Recreation Department

DEPARTMENT HEAD: Homer Garcia III

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Labor and Materials for Fencing for Park Operations

SUMMARY:

This ordinance approves an annual contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for the Parks and Recreation Department and other City departments for an estimated cost of \$1,178,500.00. Purchases will be made on an as needed basis dependent on the Department's available budget, for the term of the contract.

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

The formal competitive bid was advertised on May 8, 2024 in the San Antonio Hart Beat, the

City's website, the Texas Electronic State Business Daily, on TVSA and through the electronic bidding website CivCast. Bids were opened on June 18, 2024, with two (2) bids were received. Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC was the lowest responsive bidder with the bid amount of \$1,178,500.00 as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set an 8% Minority/Women Business Enterprise (M/WBE) subcontracting goal. Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC has committed to meeting the subcontracting participation goals.

This construction contract was developed utilizing the low bid process. Therefore, a Contracts Disclosure Form is not required.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023 through Ordinance #2023-08-31-0585.

ISSUE:

These products and services are used by City departments in their daily operations such as repairs, scheduled maintenance, and other projects.

ALTERNATIVES:

Should this contract not be approved, the City would be required to purchase fencing on an as needed basis. Non-contract rates may result in increased costs and adversely affect timeliness of services.

FISCAL IMPACT:

This ordinance approves an annual contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for Parks and Recreation and other City departments for an estimated cost of \$1,178,500.00. Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases will be made on an as-needed basis dependent upon available funds within the Department's adopted budget.

RECOMMENDATION:

Staff recommends the acceptance of this contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for the Parks and Recreation Department and other City departments for an estimated cost of \$1,178,500.00.