



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 28

Agenda Date: December 19, 2024

In Control: City Council A Session

DEPARTMENT: Police Department

DEPARTMENT HEAD: William McManus, Chief of Police

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Approving amendment to extend a Professional Services Agreement for random, reasonable suspicion, and post-accident drug testing services for the SAPD

SUMMARY:

This ordinance approves an amendment to extend a Professional Service Agreement with Oracle Tech Diagnostic Labs, LLC (Oracle) for continuation to provide random, reasonable suspicion, and post-accident drug testing services to sworn members of the San Antonio Police Department (SAPD) through April 30, 2025, with a month-to-month renewal option, to include additional funding for the renewal term in the amount of \$60,000. The funding for the renewal is in addition to the initial term amount of \$50,000 for a total contract amount of \$110,000. Funding for this contract extension is available from the General Fund FY2025 Adopted Budget.

BACKGROUND INFORMATION:

The Collective Bargaining Agreement (CBA) between the City and the San Antonio Police Officers Association, requires drug testing of 50 randomly selected sworn officers per month (or more if requested) during a calendar year, based on SAPD's authorized sworn staffing levels as of

January 1 each year. A computerized program, certified as non-discriminatory, is used to randomly select officers to be tested. In addition, the services provide reasonable suspicion, and post-accident drug testing.

In April 2024, SAPD entered into an emergency Professional Service Agreement with Oracle for an initial term through October 14, 2024, with a total contract amount of \$25,000.00. In June 2024, the contract was extended through April 30, 2025, for an additional \$25,000.00 for a total of \$50,000.00. This amendment also allowed a month-to-month option to renew at the City's request and permit the City time to complete a formal solicitation process. In October 2024, due to increased costs in administering the necessary drug tests to SAPD officers, additional funding of \$60,000 was identified as necessary to continue services through the amended renewal term. This Professional Services Agreement, with amendment to extend, will allow for continued drug testing services provided for random, reasonable suspicion, and post-accident to SAPD through Oracle.

The City's Human Resources Department issued a Request for Proposals (RFP) for "Random and Post Accident Drug Testing for Police and Fire Departments" (RFP 24-112) on November 13, 2024, with a submission deadline of December 20, 2024.

ISSUE:

This ordinance approves the amendment of the Professional Service Agreement term for the period of October 15, 2024, through April 30, 2025, with a month-to-month renewal option, including additional funding for the renewal term in the amount of \$60,000. The funding for the renewal is in addition to the initial term amount of \$50,000 for a total contract amount of \$110,000. Funding for this contract is available from the General Fund FY2025 Adopted Budget.

ALTERNATIVES:

None.

FISCAL IMPACT:

Funds in the amount of \$60,000.00 are available from the FY 2025 General Fund Adopted Budget for the Police Department.

RECOMMENDATION:

Staff recommends approval of the contract amendment.