

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH PREMIER COMFORT SERVICE COMPANY, INC., TO PROVIDE HVAC SYSTEMS PREVENTATIVE MAINTENANCE AND REPAIR SERVICES FOR THE SAN ANTONIO FIRE DEPARTMENT, FOR AN ESTIMATED COST OF \$700,000 ANNUALLY AND AN ESTIMATED TOTAL COST OF \$3,500,000 OVER THE CONTRACT TERM BEGINNING UPON AWARD THROUGH FEBRUARY 29, 2028, WITH TWO ADDITIONAL, ONE-YEAR RENEWAL OPTIONS. FUNDING IS AVAILABLE FROM THE RESPECTIVE DEPARTMENT'S GENERAL FUND.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide preventative maintenance and repair services for HVAC systems for the San Antonio Fire Department; and

WHEREAS, the services are required to establish a HVAC preventative maintenance and repair program to ensure all HVAC systems located at the various Fire Department locations are in proper running condition; and

WHEREAS, eight proposals were received, of which four proposals were deemed non-responsive by the Economic Development Department due to respondents' failure to meet the Small Business Economic Development Advocacy (SBEDA) Program requirement, two proposals were deemed non-responsive due to being incomplete and the remaining two proposals were evaluated; and

WHEREAS, staff recommends Premier Comfort Service Company, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract, beginning upon award and terminating on February 29, 2028, with the option for the City to renew for two additional one-year periods, for an estimated annual cost of \$700,000.00, or an estimated total cost of \$3,500,000.00, over the entire contract term including renewals; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Premier Comfort Service Company, Inc., to provide HVAC systems preventative maintenance and repair services for the San Antonio Fire

Department, beginning upon award and terminating on February 29, 2028, with the option for the City to renew for two additional one-year periods, for an estimated annual cost of \$700,000.00, or an estimated total cost of \$3,500,000.00, over the entire contract term including renewals, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. [*Fiscal Language Pending*].

SECTION 3. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this __ day of _____, 2025.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney