



Quality Assurance Report October 2024

Conducted: Transportation and Pedestrian Safety Review October 7-24, 2024

- Child File Review
- Classroom Lesson Plans Reviewed

Completed: Transportation and Pedestrian Safety Review

| Transportation and Pedestrian Safety Child File | |
|---|--|
| Area of non-compliance | <ul style="list-style-type: none"> • There were no non-compliances |
| Areas of concern | <p>Sample size was 30% of currently enrolled children</p> <ul style="list-style-type: none"> • 101 child files and 51 classroom lesson plans were reviewed with no noted concern. |
| Follow-up Activities | |
| Not applicable | |

Conducted: Unannounced Safe Environment Onsite Visit October 8-10, 2024

- 100% Classroom Observation
- 100% Playground Observation
- Review of newly hired HR personnel files

Completed: Unannounced Safe Environment Onsite Visit

| Unannounced Safe Environment Visits | |
|---|--|
| Area of non-compliance | <ul style="list-style-type: none"> • There were no non-compliances |
| Areas of concern | <ul style="list-style-type: none"> • 22 classrooms were observed <p>Noted findings:</p> <ul style="list-style-type: none"> • Classroom roster was not current • The Daily Classroom Checklist not completed • Classroom Diaper Changing Procedure not posted in the designated area • Smoke detector battery needed replacing • Hand washing procedure was not followed • Drinking water was not readily accessible in the classroom |
| Follow-up Activities | |
| <p>The City of San Antonio (CoSA) Quality Assurance (QA) Team is working with the EHS – CCP Providers to ensure these concerns are addressed. Corrections are currently in progress. The CoSA Quality Assurance and/or EHS – CCP Center Directors are available if additional training and/or technical assistance is needed.</p> | |

For more detailed information:

Wanda.McMillan@sanantonio.gov or Dianne.mendez@sanantonio.gov