



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** April 30, 2025

**In Control:** Public Comment Session

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**DEPARTMENT:** Neighborhood and Housing Services

**DEPARTMENT HEAD:** Veronica Garcia, Director

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Public Hearing for proposed Substantial Amendment #2 to the FY 2025 Annual Action Plan and Budget for the reprogramming of \$210,000.00 in HOME funds made available through prior year program savings to Affordable Homeownership Housing Development and awarding up to \$2,410,000.00 in CDBG and/or HOME funds from the U.S. Department of Housing and Urban Development (HUD).

**SUMMARY:**

The Neighborhood and Housing Services Department (NHSD) seeks public comment on Substantial Amendment #2 for the proposed reprogramming of \$210,000.00 in HOME funds made available through prior year program savings to Affordable Homeownership Housing Development; and awarding up to \$2,410,000.00 in CDBG and/or HOME funds to two (2) projects to support the development of affordable homeownership opportunities.

**BACKGROUND INFORMATION:**

On August 8, 2024, through Ordinance 2024-08-08-0560, City Council adopted the \$27.8 million FY 2025 Annual Action Plan (AAP) and Budget which allocated approximately \$15,669,404.00 in CDBG and \$7,795,948.27 in HOME funds. A Substantial Amendment is required for the City to utilize this funding in a manner different than the AAP details.

On December 10, 2024, the City issued a Request for Proposals (RFP) for Affordable Single-Family Housing Development Gap Funding. As part of the Affordable Single-Family Housing Development Gap Funding RFP solicitation, two (2) eligible proposals requesting \$2,410,000.00 in gap funding were received on January 24, 2025. Both proposals were deemed responsive to move forward for evaluation.

Each RFP proposal was scored by an evaluation committee that included city staff and partners who have expertise in the RFP category areas. The committee included representatives from the City Manager's Office, Neighborhood and Housing Services Department, Housing Commission, Planning Department, and VIA Metropolitan Transit.

The committee recommended awarding both proposals for a total award of up to \$2,410,000.00 in CDBG and/or HOME funds to support the development of affordable single-family homeownership opportunities. In total, the two (2) projects will create thirty-three (33) single-family homeownership units for households earning up to 80% of the Area Median Income (AMI).

A Substantial Amendment to the HUD FY 2025 Annual Action Plan and Budget (Substantial Amendment #2) is required to reprogram funds to meet this funding request.

**ISSUE:**

This public hearing is for consideration of Substantial Amendment #2 and the recommendation to:

1. Reprogram \$210,000.00 in HOME funds made available through prior year program savings to Affordable Homeownership Housing Development; and
2. Award up to \$2,410,000.00 in CDBG and/or HOME funds to two (2) projects to support the development of affordable homeownership opportunities.

**ALTERNATIVES:**

The City is required to undergo this process for federally funded programs.

**FISCAL IMPACT:**

This item will not have an impact on the City's General Fund Budget.

**RECOMMENDATION:**

No action required.