



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 53

Agenda Date: August 8, 2024

In Control: City Council A Session

DEPARTMENT: Police Department

DEPARTMENT HEAD: William McManus, Chief of Police

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Extension of the current Municipal Tow Manager Agreement

SUMMARY:

This ordinance authorizes the extension of the current Municipal Tow Manager Agreement between the City of San Antonio (City) and United Road Towing d/b/a United Road Vehicle Management Systems (URVMS) for a period of three months from October 1, 2024 to December 31, 2024 with a month-to-month option at the City's discretion pending finalization of the new tow and impound management agreement. The purpose of this agreement is to provide police-directed towing management services and incident management of heavy-duty accidents for the San Antonio Police Department (SAPD).

BACKGROUND INFORMATION:

On May 28, 2015, City Council passed ordinance 2015-05-28-0462 approving the negotiation and execution of the Municipal Tow Manager Agreement (Agreement) between the City and URVMS. The initial term of the Agreement commenced on December 1, 2015, and terminated on November 30, 2019. On October 14, 2019, the City exercised its option to renew the agreement by enacting the renewal term of one additional two-year period commencing on December 1, 2019

and terminating on November 30, 2021. On June 10, 2021, City Council passed ordinance 2021-06-10-0443 approving the First Amendment and Extension of the Agreement, extending the agreement through September 30, 2023. On June 1, 2023, City Council passed ordinance 2023-06-01-0374 approving the Second Amendment and Extension of the Agreement, extending the agreement through September 30, 2024.

URVMS oversees and manages six local small business subcontractors to perform all towing and tow dispatch services required by SAPD. In addition, URVMS provides the Incident Management services to directly oversee the recoveries of all major traffic incidents within the City limits, including all heavy-duty accidents. Since the implementation of this agreement, overall response time from tow truck request until the tow truck arrived on scene, improved from 45 minutes to 14 minutes.

A procurement process is currently underway for a new tow and impound management agreement. This extension allows additional time for the City to complete the procurement and contract negotiations to bring a recommendation to the City Council.

ISSUE:

This ordinance will authorize an extension of the current Municipal Tow Manager Agreement between the City and URVMS for the period of three (3) months with a month-to-month option at the City's discretion thereafter, to provide additional time for the City to finalize the new tow and impound management agreement. This extension will be effective on October 1, 2024, through December 31, 2024, and month-to-month thereafter.

ALTERNATIVES:

A procurement process is currently underway for a new tow and impound management agreement. This extension allows additional time for the City to complete the procurement and contract negotiations to bring a recommendation to the City Council.

FISCAL IMPACT:

The estimated average annual revenue, to the City, from this agreement is \$350,000, based on a guaranteed commission of \$7.00 per tow which is deposited into the City of San Antonio's General Fund.

RECOMMENDATION:

Staff recommends approval of this contract extension.

