

# Audit Committee



## Proposed FY25 Annual Audit Plan

Presented by: Kevin Barthold, City Auditor

August 13, 2024

# Background

## Proposed FY25 Annual Audit Plan

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- City ordinance requires preparation of annual audit plan
- Plan approval by Audit Committee
- Plan approval by City Council

Development of the Plan is based on input from:

- Council
- Management
- High level risk assessment
- Research on current trends in Local Governments

Plan can be modified during the year

# Proposed Plan

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## The FY25 Proposed Plan

Includes 36 performance and IT audits and 2 attestation projects

Also includes resources allocated for

- SAP Program Upgrade
- Aviation Terminal Development Program
- Follow-up
- Continuous monitoring/data analytics
- Special requests

# Proposed Plan

|    | Department           | Process/Program                      |
|----|----------------------|--------------------------------------|
| 1  | 311 Customer Service | Operations                           |
| 2  | ACS                  | Animal Defense League contracts      |
| 3  | ACS                  | Dangerous and Aggressive Dog Program |
| 4  | Aviation             | Airline Fees                         |
| 5  | Aviation             | Parking Optimization Program         |
| 6  | CCDO                 | Parking Operations                   |
| 7  | City Council         | City Council LGC                     |
| 8  | CSF                  | CSF Janitorial Services Contract     |
| 9  | CSF                  | Alamodome Security Contract          |
| 10 | DHS                  | Delegate Agencies                    |
| 11 | DHS                  | Haven for Hope                       |
| 12 | DSD                  | Demolitions of Dangerous Properties  |
| 13 | EDD                  | GreaterSATX Contract                 |
| 14 | Finance              | Vendor Master File                   |
| 15 | Finance              | Unapplied Cash Receipts              |
| 16 | Finance              | Treasury Operations                  |
| 17 | Fire                 | Overtime Analysis                    |
| 18 | Fire                 | Inventory Management                 |

# Proposed Plan

(continued)

|    | Department      | Process/Program   |
|----|-----------------|---|
| 19 | Fire            | Fleet Operations  |
| 20 | Health          | Oral Health Program                                       |
| 21 | Human Resources | Training  |
| 22 | ITSD            | Annual Security Awareness Training Review                 |
| 23 | ITSD            | City-Wide Badge Access                                    |
| 24 | ITSD/Citywide   | Vendor Access   |
| 25 | ITSD/PW         | Oracle Primavera Project Management Application           |
| 26 | NHSD            | Grants Monitoring and Administration Division             |
| 27 | Police          | Timekeeping System  |
| 28 | Police          | SAPD Training   |
| 29 | Police          | Mark 43 system  |
| 30 | Police          | Aviation Police   |
| 31 | PreK 4 SA       | Food Services Contract                                    |
| 32 | Public Safety   | Deployment Reimbursements from State and Federal Agencies |
| 33 | Public Works    | Right of Way Permits                                      |
| 34 | Risk Management | Workers Comp Third Party Administrator                    |

# Proposed Plan

(continued)

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|                     | Department            | Process/Program                       |
|---------------------|-----------------------|---------------------------------------|
| 35                  | Sustainability        | Municipal On-Site Solar Project       |
| 36                  | Workforce Development | Ready to Work Program                 |
| 37                  | Aviation              | Aviation Terminal Development Program |
| 38                  | ITSD                  | SAP Program Upgrade                   |
| 39                  | Citywide              | Follow-up                             |
| 40                  | Citywide              | Data Analytics                        |
| 41                  | Citywide              | Special Projects                      |
| Consulting Projects |                       |                                       |
| 42                  | Arts and Culture      | Arts Funding Review                   |
| 43                  | Police                | SAPD Asset Seizure                    |

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