

**FIRST AMENDMENT  
OF PROFESSIONAL SERVICES  
AGREEMENT**

This Amendment of the Professional Services Agreement for mental health counseling and support services to individuals and families affected by domestic violence is entered into by and between entered into between the City of San Antonio (“City”), a Texas Municipal Corporation, on behalf of the San Antonio Metropolitan Health District (“Metro Health”), acting by and through its City Manager or designee, and Communities in Schools San Antonio (“CISSA or “Subrecipient”), hereinafter collectively referred to as the “Parties.”, and is as follows:

**WHEREAS**, through Ordinance No. 2021-06-17-0446, passed and approved on June 17, 2021, City Council authorized the execution of an Agreement (“Agreement”) with Contractor for mental health counseling and support services to individuals and families affected by domestic violence; and

**WHEREAS**, the Agreement, provided for an initial term of October 1, 2023, through September 30, 2024; and

**WHEREAS**, the City wishes to amend the Agreement to extend the term, increase the number of services provided, and increase the compensation amount; **NOW THEREFORE:**

**I. Amendment**

Article 2 of the Agreement is hereby amended to read as follows:

- 2.1 Unless sooner terminated in accordance with the provisions of this Agreement, the term of this Agreement shall start October 1, 2023, and terminate on January 15, 2025.
- 2.2 If funding for the entire Agreement is not appropriated at the time this Agreement is entered into, City retains the right to terminate this Agreement at the expiration of each of City’s budget periods, and any additional contract period beyond the initial term set forth in 2.1 is subject to and contingent upon subsequent appropriation.

Article 3 of the Agreement is hereby amended to read as follows:

- 3.1 CISSA agrees to provide the services described in this Article III. entitled Scope of Services in exchange for the compensation described in Article IV. Compensation.
- 3.2 CISSA shall provide the following services: CISSA shall engage in mental health counseling and support services to individuals and families affected by domestic violence in the North East Independent School District (NEISD), Northside Independent School District (NISD), San Antonio Independent School District (SAISD), and East Central Independent School District (ECISD). Mental health services will include behavioral mental health counseling and case management supportive services.

**3.2.1 Counseling Services**

CISSA shall provide up to 1365 individual counseling sessions to a minimum of 129 unduplicated students/families affected by domestic violence. Counseling sessions shall include the use of evidence-based therapy trauma-informed modalities including, but not limited to: Dialectical

Behavioral Therapy, Solution Focused, Person-Centered, Cognitive Behavior Therapy, Motivational Interviewing, Eye Movement Desensitization and Reprocessing (EMDR) and/or Play Therapy Techniques. Counseling sessions may be provided to students individually, in groups or with caregivers or family members. Counseling sessions shall be provided at no cost to participants. There is no cap on the number of sessions CISSA can provide a participant. CISSA shall ensure required authorizations and consents for services are obtained from participants and/or parents/guardians for students under the age of 18 years prior to engaging in services. CISSA may receive referrals from external agencies, entities or programs during the contract period to include school counselors, youth serving agencies, the Handle with Care Program, or other healthcare or education professionals, as well as Metro Health. Counseling sessions shall be at least 30 minutes long and can be in person or virtual. For virtual sessions and client record keeping, CISSA shall use a HIPPA compliant platform. CISSA shall submit monthly reports with de-identified client data to include: the number of unduplicated individuals served, number of counseling sessions provided, and shall include (as applicable): client identification number, age, gender, race, ethnicity, client's zip code, client's city council district, school district, family income, household size, date of program entry and date of program exit and referral source to the violence prevention program.

### 3.2.2 Case Management Support Services

Support services shall mean any services provided to the student and their family outside of counseling sessions to include case management services directly relating to basic needs support. Basic needs support include supporting families with access to food, clothing, hygiene items, school supplies, car seats, emergency use cell phones, emergency hotel expenses, electric bill, water bill, rent/mortgage assistance. CISSA shall provide up to 2100 support services to a minimum of 129 unduplicated students through case management support services. Case management services may include but are not limited, to domestic violence screenings and interventions, basic needs referrals, basic check-in meetings or phone calls, contacts with schools, academic assistance for the student, and enrichment and engagement activities. Referrals to community resources may be provided to students and families that have needs that should be met outside of counseling. Community resources include but are not limited: to addressing food insecurity and referral to a food pantry or the San Antonio Food Bank, providing referrals to psychiatric services and assessments to Clarity Child Guidance Center or specialty referrals for advocacy such as the Rape Crisis Center. CISSA shall provide basic needs assistance services to students and their families who receive case management services and are identified as needing wrap around support services. Basic needs support services may include up to \$5,000 basic needs assistance/family/year. CISSA shall submit a monthly report with de-identified client data to include: the number of unduplicated individuals served, case management support services provided to recipients and shall include (as applicable): client identification number, age, gender, race, ethnicity, client's zip code, client's city council district, school district, family income, household size, date of program entry, date of program exit, and referral source to violence prevention program.

### 3.2.3 Final Report

CISSA shall submit a Final Report to Metro Health by January 15, 2025. This report shall include (as applicable): number of individual counseling sessions, number and type of support services, CISSA will include client identification number, age, gender, race, ethnicity, client's zip code, client's city council district, client's school district, household size, date of program entry, date of program exit, and referral source to violence prevention program. Included in the Final Report shall be reporting on domestic violence participants with a summary on successes, challenges, barriers, and recommendations for future domestic violence programming.

- 3.3 All work performed by CISSA hereunder shall be performed to the satisfaction of Director. The determination made by Director shall be final, binding and conclusive on all Parties hereto. City shall be under no obligation to pay for any work performed by CISSA, which is not satisfactory to Director. City shall have the right to terminate this Agreement, in accordance with Article VII. Termination, in whole or in part, should CISSA's work not be satisfactory to Director; however, City shall have no obligation to terminate and may withhold payment for any unsatisfactory work, as stated in this Agreement, even should City elect not to terminate. City shall notify CISSA in writing of any decision to withhold payment.

Article 4 of the Agreement is hereby amended to read as follows:

- 4.1 In consideration of CISSA's performance in a satisfactory and efficient manner, as determined solely by the Director, of all services and activities set forth in this Agreement, City agrees to pay CISSA up to \$481,000.00 as total compensation, to be paid to CISSA according to the attached **Attachment I- Budget**, attached hereto and incorporated herein for all purposes and with the following:
- a. CISSA shall submit monthly invoices for counseling services set out in section 3.2.2 by the 15th of each month at a rate of \$263.00 per counseling session for a total amount up to \$315,362.00.
  - b. CISSA shall submit monthly invoices for case management support services provided as set out in section 3.3.2 for a total amount up to \$86,914.00.
  - c. CISSA shall submit monthly invoices for basic needs assistance as set out in section 3.2.2 for an amount up to \$78,724.00 for those services with an associated dollar value of direct assistance to the recipient.

## II.

All other terms, conditions, covenants and provisions of the Agreement approved through Ordinance No. 2021-06-17-0446, are hereby in effect, renewed and extended, save and except those terms which the Parties have amended.

**EXECUTED** and **AGREED** to as of the dates indicated below.

**CITY OF SAN ANTONIO**

**COMMUNITIES IN SCHOOLS OF SAN ANTONIO**

\_\_\_\_\_  
Claude A. Jacob, DrPH, MPH  
Health Director

*Jessica Weaver*

\_\_\_\_\_  
Jessica Weaver  
Chief Executive Officer

San Antonio Metropolitan Health District  
Date: \_\_\_\_\_

8/30/2024 | 9:03 AM CDT  
Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney

**COSA -Domestic Violence****COSA Metro Health DV - EXTENSION FY 24-25**

	<b>Budget</b>	<b>Projected Oct</b>	<b>Projected Nov</b>	<b>Projected Dec</b>
Licensed Counselor - Wong	15,584.00	5,194.60	5,194.70	5,194.70
Licensed Counselor - Garcia-Pulido	15,356.00	5,118.54	5,118.54	5,118.92
Licensed Counselor - Brown	14,035.00	4,678.46	4,678.46	4,678.08
Case Manager - Radinsky	13,661.00	4,553.67	4,553.67	4,553.67
Benefits	12,933.00	4,310.96	4,310.96	4,311.08
Mileage	1,088.00	362.70	362.70	362.60
Technology	339.00	112.88	112.88	113.24
Travel	328.00	109.33	109.33	109.33
Basic Needs	7,676.00	2,558.67	2,558.67	2,558.67
Total	81,000.00	26,999.81	26,999.91	27,000.29