



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 16

**Agenda Date:** April 4, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Amendment to the Secured Area Access Management and Monitoring Services Agreement at the San Antonio International Airport

**SUMMARY:**

This ordinance approves an amendment to the contract with Universal Protection Services, LP dba Allied Universal Security Services (Allied) for secured area access management and monitoring services at the San Antonio International Airport to extend the contract period six months from June 30, 2024 through December 31, 2024, or until such time as a newly-selected respondent to the upcoming solicitation is fully trained and ready to begin operations, whichever shall occur first. Funding for this extension in the amount of \$240,000, or \$80,000.00 per month, is available from the Airport Operating and Maintenance Fund FY 2024 Adopted Budget. Funding for the remaining portion of this extension is subject to City Council approval of the annual budget.

**BACKGROUND INFORMATION:**

On May 30, 2019, City Council approved a five-year contract with Allied to provide the following services: monitoring of secured areas; conducting inspections; escorting within the secured areas; enforcing security guidelines; preventing and detecting unauthorized access; and, preventing any unauthorized items into the secured area. These roles and responsibilities are

necessary to comply with a variety of federal, state and local security requirements and are over and above the law enforcement responsibilities for the San Antonio Airport Police.

The current agreement expires on June 30, 2024. A new solicitation of services is scheduled for release in April 2024.

**ISSUE:**

This ordinance approves an amendment to the contract with Universal Protection Services, LP dba Allied Universal Security Services (Allied) for secured area access management and monitoring services at the San Antonio International Airport to extend the contract period six months from June 30, 2024 through December 31, 2024, or until such time as a newly-selected respondent to the upcoming solicitation is fully trained and ready to begin operations, whichever shall occur first.

City Council approval is required to amend the existing contract passed by City Council on May 30, 2019.

**ALTERNATIVES:**

Approval of this amendment to the existing contract with Allied will allow the current contractor to continue to provide their services until a new respondent has been selected, trained and is ready to begin operations. Should this amendment not be approved, there would be an impact to the security and safety of the visitors or the operations of the San Antonio International Airport.

**FISCAL IMPACT:**

This ordinance approves an amendment to the contract with Universal Protection Services, LP dba Allied Universal Security Services (Allied) for secured area access management and monitoring services at the San Antonio International Airport to extend the contract period six months from June 30, 2024 through December 31, 2024. or until such time as a newly-selected respondent to the upcoming solicitation is fully trained and ready to begin operations, whichever shall occur earlier. Funding for this extension in the amount of \$240,000, or \$80,000.00 per month, is available from the Airport Operating and Maintenance Fund FY 2024 Adopted Budget. Funding for the remaining portion of this extension is subject to City Council approval of the annual budget.

This ordinance will not increase the current contract capacity of \$6,800,000 approved by City Council on May 30, 2019.

**RECOMMENDATION:**

Staff recommends approving an amendment to the contract with Allied for secured area access management and monitoring services at the San Antonio International Airport.

