

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH CARAHSOFT TECHNOLOGY CORPORATION UTILIZING THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT 220105 TO PROVIDE THE CITY OF SAN ANTONIO WITH A VENDOR INTAKE AND VALIDATION SOLUTION, BEGINNING UPON AWARD FOR A ONE-YEAR PERIOD, WITH FOUR ADDITIONAL, ONE-YEAR RENEWAL OPTIONS, FOR A FIRST-YEAR COST OF \$150,000.00, AND A TOTAL COST OF \$670,000.00 FOR THE ENTIRE CONTRACT PERIOD. FUNDING IS FROM THE PURCHASING AND GENERAL SERVICES FUND FY 2024 ADOPTED BUDGET. FUNDING FOR FUTURE YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF ANNUAL THE BUDGET.**

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**WHEREAS**, the Interlocal Cooperation Act (the “Act”), Chapter 791, Texas Government Code permits local governmental entities to enter into interlocal agreements for the performance of governmental functions, including administrative functions, such as purchasing, in order to promote efficiencies and effectiveness; and

**WHEREAS**, the Region VIII Education Service Center (“Region VIII”) is the Texas administrator of a cooperative purchasing program known as The Interlocal Purchasing System (“TIPS”) Program; and

**WHEREAS**, the City entered into an Interlocal Agreement with Region VIII pursuant to Ordinance Number 2009-12-10-1002, authorizing use of contracts procured by TIPS; and

**WHEREAS**, the City wishes to utilize the TIPS contract with Carahsoft Technology Corporation to provide the Finance Department with a vendor intake and validation solution, beginning upon award for a one-year period, with the option for the City to renew for four additional, one-year periods, for a cost of \$150,000.00 for the first year and a total cost of \$670,000.00 for the entire contract term, including renewals; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year’s budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The offer from Carahsoft Technology Corporation to provide the Finance Department with a vendor intake and validation solution, beginning upon award for a one-year period, with the option for the City to renew for four additional, one-year periods, for a cost of \$150,000.00 for the first year and a total cost of \$670,000.00 for the entire contract term, including renewals, is hereby accepted, subject to and contingent upon the deposit of any required bonds,

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performance deposits, insurance certificates and endorsements. A copy of the bid tabulation and contract are attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$150,000.00 is available in Fund 71001000, Cost Center 707100012 and General Ledger 5203080 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** Payment in the amount of \$670,000.00 is authorized to Carahsoft Technology Corporation utilizing The Interlocal Purchasing System (TIPS) Contract No. 220105 and should be encumbered with purchase orders.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager, or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2024.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney