



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 7

**Agenda Date:** January 11, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Contract Award: 2024 Wheelchair Ramp Installation Task Order Contract Package 1

**SUMMARY:**

An ordinance accepting the lowest responsive bid and awarding the 2024 Wheelchair Ramp Installation Task Order Contract Package 1 to H. L. Zumwalt Construction, Inc. in an amount not to exceed \$672,650.00 of which \$13,500.00 will be reimbursed by San Antonio Water System (SAWS) and \$1,400.00 reimbursed by CPS Energy for necessary adjustments to their existing infrastructure. Funds are available from the General Fund, Advanced Transportation District Fund, 2022 General Obligation Bond Program, debt proceeds, and other funding sources included in the FY 2024 – FY 2029 Capital Improvement Program.

**BACKGROUND INFORMATION:**

***Project Background***

With the adoption of the FY 2024 Budget on September 14, 2023, the City Council approved a \$116 million budget for the Street Maintenance Program (SMP). Of the program total, \$102 million is allocated based on 100% street condition per City Council District, and \$14 million funded in the 2022 Bond Program is allocated based on 50% street network size and 50% street condition per City Council District.

The \$116 million will be comprised of \$13.7 million in-house and \$102.3 million contractual street maintenance projects. This ordinance authorizes one contract for FY 2024 totaling \$672,650.00, for the construction of street maintenance projects. Additional contracts are scheduled to be awarded at a later date for the remaining Street Maintenance Program.

### ***Procurement of Services***

This project was advertised for construction bids on August 9, 2023, in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the electronic bidding website CivCast. Bids were opened on September 8, 2023, and four (4) bids were received. Of these, H. L. Zumwalt Construction, Inc. submitted the lowest responsive bid, as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize small, minority and women-owned business participation on the contract. The Goal Setting Committee set a 17% Minority/Women Business Enterprise (M/WBE) subcontracting goal and 4% African American Business Enterprise (AABE) subcontracting goal. H. L. Zumwalt Construction, Inc. has committed to meeting the subcontractor participation goals.

This construction contract was developed using the low-bid process; therefore, a Contract Disclosure Form is unnecessary.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance 2023-08-31-0585.

### **ISSUE:**

This ordinance accepts the lowest responsive bid and awards the 2024 Wheelchair Ramp Installation Task Order Contract Package 1 to H. L. Zumwalt Construction, Inc. in an amount not to exceed \$672,650.00 of which \$13,500.00 will be reimbursed by San Antonio Water System (SAWS) and \$1,400.00 reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.

As part of the department's continuing efforts to expedite project delivery and complete infrastructure projects, the task order contract will enable Public Works to execute multiple projects delivered through the Street Maintenance Program (SMP).

The 2024 Wheelchair Ramp Installation Task Order Contract Package 1 includes but is not limited to, the repair of sidewalk, asphalt surface overlay, wheelchair ramp improvements, and any other required work for the completion of the SMP projects located throughout the City.

### **ALTERNATIVES:**

Alternatively, the City Council could choose not to approve this contract and require staff to rebid. However, this would significantly impact the cost and timely delivery of Street Maintenance Program projects.

**FISCAL IMPACT:**

This ordinance accepts the lowest responsive bid and awards the 2024 Wheelchair Ramp Installation Task Order Contract Package 1 to H. L. Zumwalt Construction, Inc. in an amount not to exceed \$672,650.00 of which \$13,500.00 will be reimbursed by SAWS and \$1,400.00 reimbursed by CPS Energy for necessary adjustments to their existing infrastructure. Funds are available from the General Fund, Advanced Transportation District Fund, 2022 General Obligation Bond Program, debt proceeds, and other funding sources included in the FY 2024 – FY 2029 Capital Improvement Program.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these work orders are subject to available funding and are authorized by individual project capital budgets at the time work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

**RECOMMENDATION:**

Staff recommends approval of the 2024 Wheelchair Ramp Installation Task Order Contract Package 1 to H. L. Zumwalt Construction, Inc. in an amount not to exceed \$672,650.00, of which \$13,500.00 will be reimbursed by San Antonio Water System and \$1,400.00 reimbursed by CPS Energy for necessary adjustments to their existing infrastructure as part of street maintenance projects identified in the Street Maintenance Program.