



City of San Antonio Certificate of Exemption

Finance

Please fill this form out online, attach any required support documents,
and forward your request to next approval authority.

FY240018

Certificate of Exemption

Originating Department: Building and Equipment Services

Request Date: 09/26/2023

Exemption Requested/Taken

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Departments must submit vendor(s) quotations for any selection below. Please select one exemption:

- | | |
|--|---|
| <input type="checkbox"/> A procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property (Note: Department must notify the Purchasing Division immediately regarding such an event) | <input type="checkbox"/> Paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments |
| <input checked="" type="checkbox"/> A procurement to preserve or protect the public health or safety of the city's residents (Note: Department must notify the Purchasing Division immediately regarding such an event) | <input type="checkbox"/> A public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized |
| <input type="checkbox"/> A procurement necessary because of unforeseen damage to machinery, equipment or other property (Note: Department must notify the Purchasing Division immediately regarding such an event) | <input type="checkbox"/> A payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchap. C, Ch 212. |
| <input type="checkbox"/> A procurement for personal, professional or planning services | <input type="checkbox"/> Personal property sold |
| <input type="checkbox"/> A procurement for work that is performed and paid for by the day as the work progresses | <input type="checkbox"/> Services performed by blind or severely disabled persons |
| <input type="checkbox"/> A purchase of land or right-of-way | <input type="checkbox"/> Goods purchased by a municipality for subsequent retail sale by the municipality |
| <input type="checkbox"/> A procurement of items available from only one source | <input type="checkbox"/> Electricity |
| <input type="checkbox"/> A purchase of rare books, papers and other materials for a public library | <input type="checkbox"/> Advertising, other than legal notices |

***Does the public health & safety procurement include a "Sole Brand" preference?**

☐ Yes ☒ No

***Is this an "Emergency" purchase request that exceeds \$50,000 in value and would require City Council ratification?**

☐ Yes ☒ No

***Sourcing Accounting Details**

☐ Insert Shopping Cart (SC) or Purchase Requisition (PR) #

☒ Insert Annual Contract #

Enter: Annual Contract Name/Number: 6100017448 A/C for Ford Captive Parts

Execution/Filing Details

This Certificate of Exemption is executed and filed with the Finance Department as follows:



City of San Antonio Certificate of Exemption

Finance

Please fill this form out online, attach any required support documents,
and forward your request to next approval authority.

1. The undersigned is authorized to approve an exemption;
2. An exemption according to Section 252.022 of the Local Government Code exists.

More specifically, the following event has occurred:

The City is seeking multiple Ford OEM parts vendors due to critical operational needs and the ongoing supply chain issues, which have created uncertainties in parts availability, necessitating a diversified vendor base to ensure timely and reliable access to critical Ford OEM parts. Furthermore, the expiration of the previous Stellantis parts and service contracts has left the BESD, Fire, Aviation, and Solid Waste fleet shops without a vital parts and service agreement. This lapse jeopardizes our fleet shops' ability to maintain and repair our Ford vehicle fleet promptly, particularly police pursuit vehicles, impacting our operational efficiency and service delivery. To ensure uninterrupted vehicle maintenance and uphold our service commitments, we require immediate procurement flexibility to engage multiple Ford OEM parts vendors. This exemption is necessary to safeguard the public's well-being and various departments' operational continuity, particularly public safety and emergency response departments.

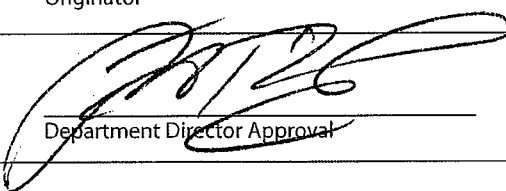
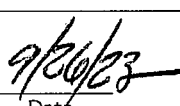
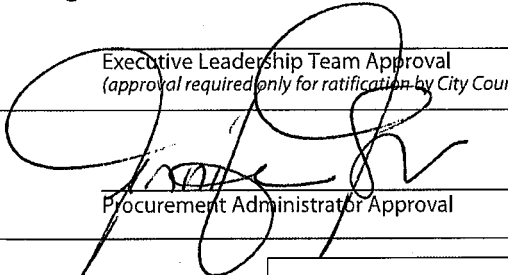
3. Because the exemption stated above exists, the City of San Antonio intends to contract with

Multiple Ford Parts Vendors which will cost approximately \$ **3,750,000**

Approvals

Instructions: Enter your Network credentials and "click" the **Sign** button for Authentication eSignature:

UserID: _____ Password: _____

Ruben Flores (BES) Originator	09/26/2023 Date
 Department Director Approval	 Date
Executive Leadership Team Approval (approval required only for ratification by City Council)	Date
 Procurement Administrator Approval	10-6-23 Date

To send this approval document to the next approver, press **Send Forward**.
To retain a copy of this request, perform a **Save As** to save it as an electronic form.