



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 6

**Agenda Date:** February 27, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 1

**SUBJECT:**

Spandex Table Skirts for Convention and Sports Facilities Department

**SUMMARY:**

This ordinance authorizes a contract with Southern Aluminum Manufacturing Acquisition, Inc. to provide five hundred and seventy-six (576) H-Leg 3-sided spandex table skirts at the Henry B. Gonzalez Convention Center (HBGCC) for the Convention and Sports Facilities Department in the amount of \$119,832.00. Funding is available in the Hotel Occupancy Tax Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Southern Aluminum Manufacturing Acquisition, Inc. to provide five hundred and seventy-six (576) H-Leg 3-sided spandex table skirts at the Henry B. Gonzalez Convention Center for the Convention and Sports Facilities Department.

The H-Leg 3-sided spandex table skirts are currently used specifically with the Allulite Linenless swirl tables at the HBGCC in a variety of room settings. The Alulite Linenless swirl table has a unique/custom design and is trademarked by Southern Aluminum Manufacturing Acquisition, Inc. and the spandex table skirts are being custom made to work specifically with the “H-Leg” table

design at HBGCC. The spandex wrap slips on easily and sculpts to the shape of the base and legs of the swirl table. The swirl tables include installed hooks under tabletop for easy spandex application. The table skirts must be able to match the design of the existing tables to provide clients with uniform appearance and enhance events held at the HBGCC.

The City issued a Request for Offer (RFO) for “Spandex Table Skirts for Convention and Sports Facilities Department” (RFO 6100018758) to Southern Aluminum Manufacturing Acquisition, Inc., a sole source vendor, on January 03, 2025, with a submission deadline of January 21, 2025. The offer received from Southern Aluminum Manufacturing Acquisition, Inc. meets the published specifications and is recommended for award.

These specific skirts are being purchased as a sole source in accordance with the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with their signature, that all items offered are considered a sole source. Southern Aluminum Manufacturing Acquisition, Inc is the sole certified manufacturer of the H-Leg 3-sided spandex table skirt designed exclusively to fit Allulite Linenless swirl tables for the Henry B. Gonzalez Convention Center.

The term of the contract will be upon award by City Council and will terminate upon delivery of all goods ordered.

#### **ISSUE:**

This contract will provide for the purchase and delivery of five hundred and seventy-six (576) H-Leg 3-sided spandex table skirts for the Henry B. Gonzalez Convention Center. The skirts are used by the Convention and Sports Facilities Department to support events held at the Henry B. Gonzalez Convention Center and have a 1-year manufacturer’s warranty.

This contract is exempt from competitive bidding and is excluded from the scope of the Small Business Economic Development Advocacy (SBEDA) program.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this purchase not be approved, the department will not have sufficient inventory to support events at the Henry B. Gonzalez Convention Center and will be required to process individual procurements, as needed. This could present mismatched table skirts displaying an unprofessional appearance for events and meetings held in the facility.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Southern Aluminum Manufacturing Acquisition, Inc. to provide five hundred and seventy-six (576) H-Leg 3-sided spandex table skirts at the Henry B. Gonzalez Convention Center (HBGCC) for the Convention and Sports Facilities Department in the amount of \$119,832.00. Funding is available in the Hotel Occupancy Tax Fund.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured based on a sole source exemption and a Contract Disclosure Form is not required.