

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH THE BRANDT COMPANIES, LLC, TO PROVIDE MAINTENANCE, INSPECTIONS, CLEANING AND REPAIR SERVICES TO COOLING TOWERS FOR THE BUILDING AND EQUIPMENT SERVICES DEPARTMENT FOR AN ESTIMATED ANNUAL COST OF \$136,587.89 WITH AN ESTIMATED TOTAL COST OF \$682,939.45. THE TERM OF THIS CONTRACT IS FOR THREE YEARS WITH TWO, ONE YEAR RENEWAL OPTIONS. FUNDING FOR THE FIRST YEAR OF THIS CONTRACT IN THE AMOUNT OF \$136,587.89 IS AVAILABLE FROM FACILITY FUND FY 2024 ADOPTED BUDGET. FUNDING FOR FUTURE YEAR IS CONTINGENT ON CITY COUNCIL APPROVAL OF ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide to provide maintenance, inspections, cleaning and repair services to cooling towers for the Building and Equipment Services Department; and

WHEREAS, two proposals were received and evaluated; and

WHEREAS, staff recommends The Brandt Companies, LLC, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning January 1, 2024 and ending December 31, 2026, with the option for the City to renew for two additional, one-year periods, for an estimated annual cost of \$136,587.89; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by The Brandt Companies, LLC, to provide to provide maintenance, inspections, cleaning and repair services to cooling towers for the Building and Equipment Services Department beginning January 1, 2024 and ending December 31, 2026, with the option for the City to renew for two additional, one-year periods, for an estimated annual cost of \$136,587.89, is hereby accepted, subject to and contingent upon the deposit of all required

bonds, performance deposits, insurance certificates and endorsements. A copy of the Score Summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$119,337.89 is available in Fund 76001000, Cost Center 3506010003 and General Ledger 5202020 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$17,250.00 is available in Fund 76001000, Cost Center 3506010003 and General Ledger 5204050 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment in the amount of \$682,939.45 is authorized to The Brandt Companies, LLC and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney