



U.S. Customs and
Border Protection

U. S. CUSTOMS AND BORDER PROTECTION (CBP) MEMORANDUM OF AGREEMENT TO REIMBURSE CBP

This Memorandum of Agreement (“MOA”) outlines the agreement between [San Antonio International Airport \(SAT\)](#) (Sponsor) and CBP in regard to the sponsor’s responsibility to reimburse CBP for costs related to providing communications and information technology (IT) equipment and services required at the below named location. The legal authority for CBP to enter into and require such an agreement is found at 8 U.S.C. §§ 1223-1224, 1356(a); 19 U.S.C. §§ 1459, 1461, 1499, 1524, 1644a; 8 C.F.R. Part 234; 19 C.F.R. Part 122.

Airport Owner/Operator: [San Antonio International Airport \(SAT\) \(Sponsor\)](#)
Location: [9800 Airport Blvd](#)
[San Antonio, Texas 78216](#)

[\[SAN ANTONIO INTERNATIONAL AIRPORT\] RESPONSIBILITIES](#)

Data and Cabling

[SAT](#) is responsible for the procurement and installation of all data cabling and electrical components required for connectivity of systems and equipment, according to CBP Office of Information Technology (OIT) provided specifications. [SAT](#) is required to provide a two-week advanced notice of all cable pulls to allow CBP to observe installation.

Reimbursement of Equipment, Initial Service, and Recurring Costs

[SAT](#) agrees to reimburse CBP for all equipment and connectivity costs, including installation, maintenance, and recurring costs, at the [San Antonio International Airport, 9800 Airport Blvd., San Antonio, TX 78216](#). Current estimated equipment and initial service costs total [\\$109,238.50](#). The estimated annual recurring costs are [\\$0](#). CBP OIT’s Cost Estimate titled “[SNA001A-OFO-25145C](#)” is attached.

[SAT](#) will be billed the actual costs for the equipment identified in CBP OIT’s Cost Estimate [SNA001A-OFO-25145C](#), along with any outstanding reimbursements due from any previously executed agreement(s). Recurring out-year network circuit charges, and the cost of any necessary replacement equipment not covered under warranty, will also be billed to [SAT](#).

Equipment Upgrades

Upgrades to CBP equipment and connectivity may be required on a schedule determined by CBP (approximately every 3-5 years, as needed). [SAT](#) is responsible for the cost of required upgrades. CBP will provide [SAT](#) a minimum of 180 days advance notice of any required upgrades.

Payment Process

A copy of this signed agreement will be forwarded to the CBP National Finance Center (NFC). Upon receipt and acceptance of equipment by CBP, the NFC will issue SAT a bill for the actual equipment and initial services costs as detailed in CBP OIT Cost Estimate, SNA-001A-OFO-25145C. The CBP NFC will bill SAT 30-days prior to the due date for recurring out-year network and connectivity charges owed, along with any sums owed for replacement equipment not covered by manufacturer warranties.

Pursuant to 19 C.F.R. § 24.3a, any amounts due CBP under the terms of this agreement that are more than 30 days past-due will begin accruing interest charges based on U.S. Treasury borrowing rates and may ultimately be referred for collection.

SAT Accounts Payable Information

Tax Identification Number: [Number] _____
Bill To Representative: [Representative’s Name] _____
Phone Number: [Phone Number] _____
Email Address: [Email Address] _____
Address: [Mailing Address] _____

Equipment Ownership

CBP will retain possessory ownership of all equipment used in CBP operations until CBP vacates the premises. CBP will transfer the equipment reimbursed by SAT when CBP vacates the premises. Within two months (60-days) of installation and reimbursement, CBP OIT will deliver a list of serial numbers and/or other identification and warranty information for SAT reimbursed equipment to the point of contact listed below.

SAT Equipment Administrator: [Name] _____
Email Address: [Email Address] _____
Phone Number: [Phone Number] _____
Ship to Address: [Ship to Address] _____

U.S. CUSTOMS AND BORDER PROTECTION (CBP) RESPONSIBILITIES

Equipment Connectivity and Maintenance

CBP OIT will be responsible for ordering and installing required circuit, data equipment, and connection(s) from SAT to the CBP National Data Center. CBP is also responsible for imaging, maintaining, and controlling all equipment listed in the attached CBP OIT Cost Estimate, SNA001A-OFO-25145C. SAT will incur no CBP OIT charged service fees for any equipment maintenance/repair/replacement covered by CBP procured equipment warranties.

Data Ownership

All data entered and/or stored in any manner on the equipment covered by this MOA shall belong to the United States and is confidential and protected information. It is CBP’s responsibility to properly remove data before possession of any equipment is transferred to SAT. In the event data inadvertently remains on any equipment after transfer, SAT shall keep the information confidential and immediately notify CBP so that CBP can remove the data.

AUTHORIZATION

Authorized Representative

The signatory to this MOA represents and warrants that he or she is a duly authorized representative of SAT, with full power and authority to enter into this MOA and to bind SAT with regard to all matters relating to this agreement.

Agreement to these terms is attested by the signatures below.

[Signature] _____
Name
Title

[Email Address] _____
Email Address

Date

Jayson P. Ahern _____
Name
Area Port Director
Office of Field Operations, Houston Field Office
U.S. Customs and Border Protection

Jayson.P.AhernJr@cbp.dhs.gov
Email Address

Date