



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 5

**Agenda Date:** February 15, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

2/15/2024 Annual Contracts

**SUMMARY:**

An ordinance awarding three contracts to provide the City with commodities and services on an annual basis for the term of the contracts for an estimated amount of \$2,555,507.85 in year 1, and \$1,420,298 annually thereafter. This ordinance provides the procurement of the following items, as needed, and dependent on the department's available budget, for the term of the contracts:

- A. Airbus Helicopters, Inc. and Air Flite, Inc. for Helicopter Parts, Engines, and Repairs; \$1,200,000 annually (2 contracts, Police Department)
- B. NEC Corporation of America for the NEC Automated Fingerprint Identification System (AFIS) Upgrade, Maintenance & Hosting; \$1,355,507.85 for year 1; \$220,298 annually thereafter (1 contract, Police Department)

**BACKGROUND INFORMATION:**

The City of San Antonio (City) utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual

contracts allows the City to procure numerous different commodities in support of the normal daily operations.

Procured on the basis of low bid:

A. Airbus Helicopters, Inc. and Air Flite, Inc. for Helicopter Parts, Engines, and Repairs, \$1,200,000 annually, upon award through October 31, 2026, with 2, 1-year renewal options – will provide the San Antonio Police Department (SAPD) with two contracts to provide Original Equipment Manufacturer (OEM) helicopter parts, repairable parts, and repair services for its fleet of helicopters for turbine engines, transmissions and accessories used by SAPD in various search, rescue, and overall public safety missions. These repair parts will also used for repair work performed in-house by SAPD. This contract will supply parts, engines and repairs for any additions to the City’s fleet of the same make and model, Airbus H125 and H120 helicopters.

Airbus Helicopters, Inc. will provide Airbus OEM parts, labor, ancillary equipment such as I.E.L3 Wescam MX-10 Airborne Cameras, Churchill Mapping System, Spectrolab Searchlight SX-7 for Airbus helicopters. Airbus will also provide transmission overhaul, and purchase of new main and tail transmissions for H125and H120 helicopters.

Air Flite, Inc. will provide Safran OEM parts, labor, single turbine engine overhaul, purchase of overhauled, new engines, and monthly rental for Arriel 2D and Arrius 2F engines. In addition, Air Flite will supply monthly rental of transmissions for H125 and EC120B main and tail transmissions.

Procured on the basis of sole source:

B. NEC Corporation of America for the NEC Automated Fingerprint Identification System (AFIS) Upgrade, Maintenance & Hosting, year 1 cost includes implementation, annual maintenance and Microsoft Azure Hosting fee, data extraction services, and additional fingerprint and palm print upgrades for a cost of \$1,355,507.85; \$220,298 for annual maintenance thereafter, upon award through March 31, 2027 with 3, 1-year renewal options – will provide the San Antonio Police Department (SAPD) with an upgrade to the current outdated Automated Fingerprint Identification System (AFIS) to make it CJIS (Criminal Justice Information Services) compliant and Azure Hosting support services and annual maintenance.

Upgrades to system will consist of an Azure hosted solution, replacing end of life equipment and adding workstations to the ID Office, Sex Offender Unit, Detention Center, and a Texas Department of Public Safety (DPS) interface for CJIS applicants. The system will allow SAPD to conduct fingerprint searches and conduct comparisons to identify known or unknown fingerprints. The AFIS system is a biometric solution consisting of a computer database of fingerprint records. NEC Corporation of America will install, develop, configure, customize, test and deploy the software and system.

The contract with NEC Corporation of America was procured on the basis of a sole source procurement. NEC Corporation of America is the sole vendor that can provide an upgrade of the existing SAPD system due to the proprietary nature of the NEC matching components, proprietary

matching algorithms and application software. In addition, since DPS utilizes the NEC AFIS system for statewide consumption, management, and searching of all local and state biometric images, NEC Corporation of America is the only vendor that can provide the same tenprint and latent workstations, and application software that is used by DPS.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

**ISSUE:**

These contracts represent a portion of approximately 250 annual contracts that will be brought before City Council for award throughout the fiscal year. These products and services are used by City departments in their daily operations.

**A. Airbus Helicopters, Inc. and Air Flite, Inc. for Helicopter Parts, Engines, and Repairs**

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program did not apply.

**B. NEC Corporation of America for the NEC Automated Fingerprint Identification System (AFIS) Upgrade, Maintenance & Hosting**

This contract is exempt from competitive bidding and is excluded from the scope of the Small Business Economic Development Advocacy (SBEDA) program.

Regarding all the contracts listed in this memo, the Veteran-Owned Small Business Preference Program does not apply to good/supplies or non-professional services, so no preference was applied to these contracts.

**ALTERNATIVES:**

Should these contracts not be approved, City departments will be required to process individual procurements for these items and services on an as needed basis and increased costs due to non-contract buying could be realized adversely affecting timelines of delivery.

**FISCAL IMPACT:**

**A. Airbus Helicopters, Inc. and Air Flite, Inc. for Helicopter Parts, Engines, and Repairs,**

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the department's adopted budget approved by City Council. Purchases made by the departments are as needed and dependent upon available funds within their adopted budget.

B. NEC Corporation of America for the NEC Automated Fingerprint Identification System (AFIS) Upgrade, Maintenance & Hosting,

Funding for implementation and added services/upgrade in the amount of \$1,202,440.00 is available from previously authorized Tax Notes and included in the FY 2024 – FY 2029 Capital Improvement Program. Annual maintenance for this contract in the amount of \$220,298 will be in accordance with the department's adopted budget approved by City Council. Purchases made by the departments are as needed and dependent upon available funds within their adopted budget.

**RECOMMENDATION:**

Staff recommends the acceptance of these contracts submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the City's daily operations.

These contracts were procured on the basis low bid and sole source; therefore, a Contract Disclosure Form is not required.