

# **Post-Solicitation Briefing for Dangerous Premises Abatement Lot Clean and Securing of Structures**



## **Audit Committee**

Date: May 14, 2024

Presented by: Michael Shannon, PE, CBO – Director, Development Services

# Project and Solicitation



The Development Services Department issued a solicitation to select up to 8 contractors for clearing and securing of structures on an “as needed” basis to:

- Secure accessible structures
  - Attach plywood to first floor windows, doors
- Mow and clear premises
  - Mow grass and weeds
  - Remove brush, rubbish, rocks, bricks and trash
  - Paint over graffiti
- Clear debris

## Solicitation Type

- Request for Proposals (RFP)

## Proposed Term

- 1 year with 4, 1-year options

## Estimated Value

- \$840,000 annually
- \$4.2 million total

## Funding Source

- General Fund

## Current Contract Status

- Expires 06/30/2024

# Recommended Award



FINAL SCORE MATRIX

RFP for Dangerous Premise Abatement Lot Clean and Securing of Structures (24-045; 6100017625)  Score Summary *FINAL EVALUATION April 19, 2024	Maximum Points	Vendor A	Vendor B
A - Experience, Background and Qualifications	25	34.00	31.29
B - Proposed Plan	35	28.00	26.00
<b>A - B Sub-Total</b>	<b>60</b>	<b>62.00</b>	<b>57.29</b>
C - Price	15	10.00	9.46
D - SBEDA - SBE Prime Contract Program	5	0.00	0.00
D - SBEDA - M/WBE Prime Contract Program	5	0.00	0.00
E - Local Preference Program	10	10.00	0.00
F - Veteran-Owned Small Business Preference Program	5	0.00	0.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>82.00</b>	<b>66.75</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>

\*One evaluation meeting held with no interviews conducted.

# Due Diligence



## Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

685

Number of vendors at pre-submittal conference:

5

Number of responses received:

2

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



# Thank You

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