

Post-Solicitation Briefing for Dangerous Premises Abatement Lot Clean and Securing of Structures



Audit Committee

Date: May 14, 2024

Presented by: Michael Shannon, PE, CBO – Director, Development Services

Project and Solicitation



The Development Services Department issued a solicitation to select up to 8 contractors for clearing and securing of structures on an “as needed” basis to:

- Secure accessible structures
 - Attach plywood to first floor windows, doors
- Mow and clear premises
 - Mow grass and weeds
 - Remove brush, rubbish, rocks, bricks and trash
 - Paint over graffiti
- Clear debris

Solicitation Type

- Request for Proposals (RFP)

Proposed Term

- 1 year with 4, 1-year options

Estimated Value

- \$840,000 annually
- \$4.2 million total

Funding Source

- General Fund

Current Contract Status

- Expires 06/30/2024

Recommended Award



FINAL SCORE MATRIX

RFP for Dangerous Premise Abatement Lot Clean and Securing of Structures (24-045; 6100017625) Score Summary *FINAL EVALUATION April 19, 2024	Maximum Points	Vendor A	Vendor B
A - Experience, Background and Qualifications	25	34.00	31.29
B - Proposed Plan	35	28.00	26.00
A - B Sub-Total	60	62.00	57.29
C - Price	15	10.00	9.46
D - SBEDA - SBE Prime Contract Program	5	0.00	0.00
D - SBEDA - M/WBE Prime Contract Program	5	0.00	0.00
E - Local Preference Program	10	10.00	0.00
F - Veteran-Owned Small Business Preference Program	5	0.00	0.00
TOTAL SCORE	100	82.00	66.75
RANK BASED ON TOTAL SCORE		1	2

*One evaluation meeting held with no interviews conducted.

Due Diligence



Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

685

Number of vendors at pre-submittal conference:

5

Number of responses received:

2

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



Thank You

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