

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH DAVIS MOVING & CLEANING LLC TO PROVIDE THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT WITH COORDINATION AND PERFORMANCE OF ALL ACTIVITIES REQUIRED TO MOVE, RELOCATE, SET UP FURNITURE AND OTHER MISCELLANEOUS SUPPLIES FOR THE VIOLENCE PREVENTION PROGRAM BEGINNING UPON AWARD AND ENDING SEPTEMBER 30, 2024, WITH FOUR, ONE-YEAR RENEWAL OPTIONS FOR AN ESTIMATED COST OF \$90,000.00 ANNUALLY, OR AN ESTIMATED TOTAL COST OF \$450,000.00 OVER THE ENTIRE CONTRACT TERM INCLUDING RENEWALS. FUNDING IS FROM THE GENERAL FUND FY 2024 ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) for emergency residential moving services on an as needed basis for the San Antonio Metropolitan Health District, Violence Prevention Program, including the coordination and performance of all activities required to move, relocate, set up furniture and other miscellaneous supplies as required; and

WHEREAS, three proposals were received and evaluated; and

WHEREAS, staff recommends Davis Moving & Cleaning LLC for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract upon award through September 30, 2024, with the option for the City to renew for four additional, one-year periods, for an estimated annual cost of \$90,000.00, or an estimated total cost of \$450,000.00 for the entire contract term including renewal options; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Davis Moving & Cleaning LLC to provide emergency residential moving services on an as needed basis for the San Antonio Metropolitan Health District, Violence Prevention Program, beginning upon award through September 30, 2024, with the option for the City to renew for four additional, one-year periods, for an estimated annual cost of \$90,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the Score Summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I.**

SECTION 2. Funding for this ordinance in the amount of \$90,000.00 is available in Fund 11001000, Cost Center 3618010010 and General Ledger 5407032 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

SECTION 4. Payment is authorized to Davis Moving & Cleaning LLC and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this __ day of _____, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney