



City Council A-Session

Item #14 – Job Order Contract: San Antonio Municipal Archives & Records Renovation Project

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Background

- Municipal Archives & Records Center (MARC) is approximate 60,000 square foot warehouse that houses the City's Vital & Archival Records
- MARC is open to the public and serves between 300 to 500 customers daily
- In May 2021, a Facility Condition Assessment Report recommended fire protection and electrical system upgrades

Location: District 1

Funding: 2022 Bond



Project Map



- Located at 719 South Santa Rosa



Scope of Work



- Demolition and renovation of existing space
- New HVAC and climate-controlled system
- Relocation of the library to storefront museum space
- Shared office space and new restrooms
- Accessibility and security enhancements



Schedule



Construction

- Summer 2024 – Spring 2025
- Facility will remain open while construction is underway
- Project not expected to impact City services





Recommendation

Approval of a Job Order Contract with Lee Construction and Maintenance Company in the not to exceed amount of \$2,000,000 for the San Antonio Municipal Archives & Records Center.

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Item #14 – Job Order Contract: City-Owned Cultural Facilities Improvements (San Antonio Municipal Archives & Records)