



CITY OF SAN ANTONIO  
**OFFICE OF HISTORIC PRESERVATION**

**COMPLIANCE AND TECHNICAL ADVISORY BOARD  
MEETING MINUTES  
FRIDAY, OCTOBER 18, 2024**

The City of San Antonio Compliance and Technical Advisory Board (“**CTAB**”) met on October 18, 2024, at 1901 South Alamo Street, San Antonio, Texas 78204.

**MEETING CALLED TO ORDER:**

Vice Chair Vasquez called the meeting to order at 9:04 a.m.

**ROLL CALL:**

**PRESENT:** Davis, Garcia, Burgard, Setser, Fullerton (virtual), Pollog, and Vasquez.

**ABSENT:** Flores and Sepulveda.

- Chair Sepulveda arrived at 9:14 a.m.

**ANNOUNCEMENTS:**

- Spanish interpreter services available to the public during the hearing.
- Item 2 was withdrawn by the applicant.
- Item 3 was withdrawn by the applicant.

**CHAIR’S STATEMENT:**

Vice Chair Vasquez provided a statement regarding meeting processes, appeals, time limits, decorum.

**APPROVAL OF MEETING MINUTES:**

**MOTION:** Commissioner Setser moved to approve CTAB meeting minutes for September 20, 2024,  
Commissioner Davis seconded the motion.

**VOTE:** AYE: Davis, Garcia, Burgard, Setser, Fullerton, Pollog, and Vasquez.  
NAY: None.  
ABSENT: Flores and Sepulveda.

**ACTION:** **MOTION PASSED with 7 AYES. 0 NAYS. 2 ABSENT.**

**PUBLIC COMMENTS:**

- Item 1 – The King William Association Architectural Advisory Committee submitted a letter in support of staff recommendations.

Vice Chair Vasquez asked if any commissioner would like to pull items from the Consent Agenda.

- No commissioners requested an item from the Consent Agenda to be pulled for individual consideration.

**CONSENT AGENDA:**

Item 1, Case No. 2024-317 504 MADISON ST

**MOTION:** Commissioner Burgard moved to approve item 1 with staff stipulations.  
Commissioner Davis seconded the motion.

**VOTE:** AYE: Davis, Garcia, Burgard, Setser, Fullerton, Pollog, and Vasquez.  
NAY: None.  
ABSENT: Flores and Sepulveda.

**ACTION:** MOTION PASSED with 7 AYES. 0 NAYS. 2 ABSENT.

**INDIVIDUAL CONSIDERATION ITEMS:**

**ITEM 4. HDRC NO. 2024-282**  
ADDRESS: 502 MADISON ST  
APPLICANT: Louis Reed/REED LOUIS GARY III

**REQUEST:**

The applicant is requesting a Certificate of Appropriateness to add one (1) set of faux shutters on the north elevation facing E Johnson Street.

**RECOMMENDATION:**

Staff does not recommend approval based on findings a through c.

**PUBLIC COMMENT:**

- Raleigh Way spoke in support of the case.

**MOTION:** Commissioner Burgard moved to deny the request.  
Commissioner Pollog seconded the motion.

**VOTE:** AYE: Davis, Garcia, Burgard, Setser, Fullerton, Pollog, Sepulveda, and Vasquez.  
NAY: None.  
ABSENT: Flores and

**ACTION:** MOTION PASSED with 7 AYES. 0 NAYS. 2 ABSENT.

**ADJOURNMENT:** The meeting adjourned at 9:22 a.m.

**APPROVED:**

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Juanita Sepulveda, Chair  
Compliance and Technical Advisory  
Board  
City of San Antonio

Date: \_\_\_\_\_

DRAFT