

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH WHIRL-I-GIG, INC., FOR AN ARTS COLLECTION MANAGEMENT SYSTEM FOR THE DEPARTMENT OF ARTS & CULTURE FOR A FIRST YEAR COST OF \$201,660.00 AND TOTAL COST OF \$252,252.00 OVER THE ENTIRE CONTRACT TERM, INCLUDING RENEWAL OPTIONS. THE TERM OF THIS CONTRACT WILL BEGIN UPON AWARD AND WILL REMAIN IN EFFECT FOR A ONE-YEAR PERIOD AFTER IMPLEMENTATION/SETUP WITH FOUR ADDITIONAL ONE-YEAR RENEWAL OPTIONS. FUNDING IS FROM HOTEL OCCUPANCY TAX FUND. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City's Department of Arts & Culture an Arts Collection Management System for the City's extensive and varied art collection; and

**WHEREAS**, the collection consists of over 800 pieces of gallery-quality art and public installations displayed around the City with additional works added every year; and

**WHEREAS**, five proposals were received and evaluated; and

**WHEREAS**, staff recommends Whirl-i-Gig, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract, beginning upon the effective date of the ordinance awarding the contract and remain in full force and effect for a one-year period after implementation/setup and City's acceptance of the solution, with the option for the City to renew for four additional, one-year periods, for a first-year cost of \$201,660.00 and total cost of \$252,252.00 over the entire contract term, including renewal options; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Whirl-i-Gig, Inc., to provide the City's the City's Department of Arts & Culture an Arts Collection Management System, upon the effective date of the ordinance awarding the contract and remain in full force and effect for a one-year period after implementation/setup and City's acceptance of the solution, with the option for the City to

renew for four additional, one-year periods, for a first-year cost of \$201,660.00 and total cost of \$252,252.00 over the entire contract term, including renewal options, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$201,660.00 is available in Fund 29006000, Cost Center 2801110001 and General Ledger 5203080 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2026 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** Payment in the amount up to \$252,252.00 is authorized to Whirl-i-Gig, Inc., and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_ day of \_\_\_\_\_, 2025.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney